

**Safety Committee Meeting  
Whitman College  
March 15, 2024, at 11:00 am**

**Present:** John Eckel, John Hopkins, Kathleen Hutchison, Telara McCullough, Kat McWhorter, Tony Ichsan

**Absent:** Vicki Britt, John Cotts, Helen Kim, Glen Naumann, Greg Powell, Jolene Rodriguez, Benjamin Selby

|                 |                    |   |
|-----------------|--------------------|---|
| <b>Members:</b> | Vicki Britt        | Division III-Hall of Science                    |
|                 | John Cotts         | Division I-Maxey Hall                           |
|                 | John Eckel         | OP, Sherwood, BFFC, Summer Dance Lab            |
|                 | John Hopkins       | Facilities Operations                           |
|                 | Kathleen Hutchison | Penrose Library, Division II-Olin Hall & Hunter |
|                 | Tony Ichsan        | Employer Representative                         |
|                 | Helen Kim          | Faculty   |
|                 | Telara McCullough  | Employer Representative                         |
|                 | Kat McWhorter      | Environmental Health & Safety Manager           |
|                 | Glendon Naumann    | Environmental Health & Safety Coordinator       |
|                 | Gregory Powell     | Memorial, Penrose House, Technology Services    |
|                 | Jolene Rodriguez   | Welty Center                                    |
|                 | Benjamin Selby     | HJT, Music, Sheehan Gallery, Visual Arts        |

---

**Approval of Minutes:** January 19 meeting minutes were approved with no corrections.

### Old Business

- Chemical Hygiene Plan:  
Tony and Kat are working to update the Chemical Hygiene plan which is specific to addressing issues related to laboratory settings with use of chemicals. Kat is reviewing with the lab technicians on current process.
- Management software chosen:  
Campus Optics program will take the place of the current MSDS program on campus. Implementation is the next step and will start with a meeting. This system will allow for a chemical inventory list, and will be an asset to the Science departments in regards to risk and hazard management.

### New Business

- Kat reports that the EHS staff meets weekly with grounds and maintenance managers about Safety topics and concerns.
- March is National Ladder Safety month. Kat shared link about free training program at <https://www.laddersafetymonth.com/> which she plans to incorporate into campus training. Telara would like to see this as an employee well-being program for awareness of ladder safety at home as well.
- Kat gave briefing on campus injuries since last meeting.
  - Trip over foot-stool in housekeeping.
  - Minor shoulder injury due to lifting heavy load overhead.
  - Slip & fall on wet tile, resulted in a minor scrape and head injury.
- Annual OSHA 300 report is posted on bulletin board outside HR office. There were six reportable injuries for 2023. Overall, our campus safety ratings are good.

**Next meeting** is Friday, May 10, at 11:00 am via Zoom.