

**Safety Committee Meeting
Whitman College
November 19, 2021, at 11:00 am**

Present: John Eckel, John Hopkins, Kathleen Hutchison, Telara McCullough, Glen Naumann, Greg Powell, Jolene Rodriguez, Benjamin Selby

Absent: Helen Kim, Bryan Lubbers

Members:	Helen Kim	Faculty
	John Eckel	OP, Sherwood, BFFC, Summer Dance Lab
	Kathleen Hutchison	Division I, Penrose Library
	Bryan Lubbers	Division II, WCTS, Hunter Division III Sciences
	Gregory Powell	Memorial, Penrose House, Security
	Benjamin Selby	HJT, Music, Sheehan Gallery, Visual Arts
	Jolene Rodriguez	Welty Center
	John Hopkins	Facilities Operations
	Glendon Naumann	Environmental Health & Safety Coordinator
	Telara McCullough	Employer Representatives

Welcome to Ben, Greg, and Glen!

Approval of Minutes

02/18/2022 meeting minutes will be typed by John Hopkins (Kathleen was absent).

OLD BUSINESS

- APP Appendix 5 - Safety Committee Members needs to be updated. There was a big staff turnover this past year, and John will work with Kathleen to update the list.

NEW BUSINESS

- Safety Concerns:
 - Complaint of dust inhalation in the Volleyball pit. John and Greg will follow up on specs for sand used in the pit.
 - Concerns that drivers and/or faculty are not trained with Safety or First Aid for Field Trips in college vehicles. Driver fatigue also needs to be addressed. John has a meeting scheduled today to discuss concerns and protocols. Telara suggested review of the liability insurance program recommendations and best practices. There is a detailed vehicle safety check required by drivers which needs to be reviewed.
- John reminded everyone to attend the annual security report review at noon today.
- Please review the Hazardous Communication Plan to discuss at the next meeting.

Next meeting is scheduled Friday, November 11, at 11:00 am via Zoom.