

**Safety Committee Meeting  
Whitman College  
November 19, 2021, at 11:00 am**

**Present:** Carol Allen, Elliot Broze, Steve Davis, Kendra Golden, John Hopkins (Chr),  
Kathleen Hutchison (Sec), Tony Ichsan, Fred Miller, Jolene Rodriguez, Andrew Somoskey,  
Nikki Young  
**Absent:** John Eckel, Bryan Lubbers, Telara McCullough

---

**Approval of Minutes**

10/15/2021 meeting minutes approved. Posted on the Safety Committee webpage -  
<https://www.whitman.edu/environmental-health-and-safety/safety-committee>.

**OLD BUSINESS**

- Hall of Science' annual HVAC testing is scheduled in January.
- 2021 version of the Emergency Reference Cards have been distributed via campus mail.
- Nikki rewrote the First Aid Plan from suggestions last meeting, and the rewrite looks great!

**NEW BUSINESS**

- Nikki Young has completed certification for CPR & First Aid Trainer on campus. Contact Safety Office to schedule training.
- Safety Concerns:
  - Winter is upon us, Fred reminds everyone to slow down and pay attention to weather conditions.
  - Steve Davis is keeping a list of campus fire drills, injury response, etc.
- John Hopkins suggested that this committee review the Fire Prevention Plan next.
- Fred Miller and Nikki Young will present the updated HazCom program at the next meeting.
- Steve Davis, Jake Wright, and Fred Miller met with the Harper Joy Theatre staff and student employees to review action plans for evacuations, as well as active shooter plans. The same training is suggested for buildings and staff around campus. Contact Safety or Security Office to schedule.
- Reminder: Covid testing is scheduled after Thanksgiving break.
- Fire Extinguisher Training was held last week on campus with about 60 participants.

**Next meeting** is scheduled Friday, January 21, at 11:00 am via Zoom.