

**Safety Committee Meeting
Whitman College
August 25, 2020 at 1:00 pm**

Present: Elliot Broze, John Eckel, Kendra Golden, John Hopkins (Chair), Bryan Lubbers, Kathleen Hutchison (Secretary), Tony Ichsan, Telara McCullough, Jolene Rodriguez, Kathy Rogers

Absent: Paul Dodez, Fred Miller, Dan Schindler

Approval of Minutes

6/9/2020 meeting minutes approved. Posted on the Safety Committee webpage - <https://www.whitman.edu/environmental-health-and-safety/safety-committee>.

Old Business

The Safety committee members had asked EOC how we could help with the Covid-19 situation, and there was discussion about committee members becoming building captains. However, as the plans developed, it was decided that the Safety Committee was not needed.

John reports that the building tours with Fred and Randy went well. They addressed safety concerns, and identified equipment/supplies needed to keep employees and students safe. John did follow-up building tours last week and found that employees understood the changes (signage, plexi-glass, supplies, etc.).

New Business

Covid-19 updates:

- Telara gave update on the EOC sub-group's work for daily return-to-work processes. The most recent changes are the implementation of the daily wellness checklist and daily logs using the Everbridge Platform, and the implementation of safety training through EverFi that includes a pledge for employees/students to sign. There is good news from Peter Harvey this morning about the Covid-19 test results from last week.....of the 978 people tested there was only one test that came back positive.
- Tony reports that the EOC task force worked hard this past summer on fall semester plans to be in-person, as well as on-line. Once the decision was made that courses would be on-line, the committee's focus turned to student and pedagogical needs and accommodations. The decision about spring semester will be based on constant assessment over the next few months, and Tony will keep this committee posted.

Review of Accident Prevention Program-Appendix 4:

- The first paragraph states "Whitman College offers First-Aid/CPR training". Due to pandemic, regular classes are not scheduled this fall, but interested employees should contact Kathy Rogers to arrange for training.
- The second paragraph states "First-Aid kits are available at locations throughout campus." There was consensus to include information that every building's main office has a First-aid kit. Also, having a visible sign on the office door or window would be a helpful.
- Third bullet point was confusing "If medical assistance is required". This phrase should be revised by removing bullet point to make it a header.

- Fourth bullet point “Do not move any materials or equipment...” Kathy explained that when a serious accident/injury has occurred, an official investigation is conducted which includes taking photographs and documentation. Personal cellphone photos should not be taken.

Kathy Rogers reported four injuries on campus since the last meeting. One trip/fall that resulted in a sprained finger, one laceration to hand from a pruning saw, one contusion/abrasion to hand that was struck against and between a piece of equipment and a hard surface, and one contusion to hand that was struck by a falling object. To date, the college has five reportable injuries this year, resulting in 29 days of lost work time, and 226 days of modified work time.

Kathy reports several people have contacted her with questions and concerns about students gathering in the Hunter fountain. The most recent complaint yesterday included eight students and none of them wore masks. John shared that there are student parties taking place at Fraternity houses as well. Since employees and students were asked to sign the college pledge, students should refrain from these activities. Tony suggested that people who see these inappropriate activities should contact the College's Security Office.

Next meeting scheduled Tuesday, September 15, at 1:00 pm.