

# Petition to the Board of Review

*To be filed with the Registrar's Office*

## STUDENT SECTION

Name: \_\_\_\_\_

WID: \_\_\_\_\_

Advisor: \_\_\_\_\_

Class:  FY  SO  JR  SR

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

(required)

### Subject of Petition

Late Add – list course # and credits: \_\_\_\_\_

Student- Indicate how missed work will be made up: \_\_\_\_\_

\_\_\_\_\_

Instructor's signature: \_\_\_\_\_

(required)

Late Drop (without record) – list course #: \_\_\_\_\_

Late Withdrawal (with grade of "W") – list course #: \_\_\_\_\_

Major/Minor Changes, Dept. Chair signature: \_\_\_\_\_

(required)

Final Exam Schedule, Instructor signature: \_\_\_\_\_

(required)

Commencement

Other: \_\_\_\_\_

### Current Schedule

Required for all petitions

Course (e.g., ENGL-110)	Credits
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
<b>Total Credits:</b>	_____

### Reason for Petition (attach extra pages if necessary)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## ADVISOR SECTION

Every petition must bear the signature of the student's advisor indicating the petition is submitted with the advisor's knowledge. Complete statements from advisors concerning the merits of a petition may be made in a separate note or email to the Registrar.

### Check one below:

- Petition recommended for approval
- Petition recommended for disapproval
- No recommendation concerning petition

Advisor Signature: \_\_\_\_\_

(required)

## BOARD OF REVIEW SECTION

Date, Action, & Any Remarks:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

BOR Chair Signature