

Name: _____ WhitID _____ Anticipated Grad Date (Mo/Yr): _____
 Activity _____ Faculty _____ Location: _____
 Dates: _____ sponsor _____

M E E T I N G	<p>If applying for funding to present at a conference, please attach confirmation of acceptance and a supporting email/letter from a faculty sponsor.</p> <p>Conference/Meeting name: _____</p> <p>Title of work to be presented: _____</p> <p>Additional information: _____</p>
R E S E A R C H	<p>If applying for funding for thesis travel, please provide a letter/email of support from your faculty advisor.</p> <p>Project name: _____</p> <p>Additional information: _____</p>

Does this include international travel? Yes No
 If yes, see: <http://www.whitman.edu/content/ocs/>

Does this research include human subjects? Yes No
 If yes, please provide IRB# _____ see: <http://www.whitman.edu/irb>. All research conducted by Whitman College faculty or students involving human participants, regardless of the funding source, must be submitted to the Institutional Review Board (IRB) for review.

Do you have other funding for this work? Yes No

If yes, please explain:

Itemized Anticipated Expenses

Airfare: \$ _____ (be sure to include taxes/fees)	*Registration: \$ _____ (Meals included: Yes/No)
Lodging: \$ _____ (include taxes/fees):	*Membership dues: \$ _____
Ground transportation: \$ _____	**Meals: \$ _____
Other: \$ _____	• Total Estimated Costs: \$ _____

• Maximum funding: Conference Travel \$1,400 or Thesis Travel \$500.
 Total per student per year is \$1400.

* Registration Fees/Membership Dues/Early Registration discounts –you are expected to plan for the least cost option.
 ** Meals reimbursable only with ITEMIZED receipts. Maximum of \$50/day, alcohol is not reimbursable, nor beverages/snacks except with/as meal.

Submit this completed form to the Office of the Provost and Dean of the Faculty, c/o Qi Jia, (jiaq@whitman.edu) as an e-mail attachment.