

**Safety Committee Meeting  
Whitman College  
December 7, 2020 at 1:00 pm**

**Present:** Elliot Broze, Stephen Davis, Paul Dodez, John Eckel, Kendra Golden, Bryan Lubbers, John Hopkins (Chr), Kathleen Hutchison (Sec), Telara McCullough, Fred Miller, Jolene Rodriguez

**Absent:** Tony Ichan, Kathy Rogers, Dan Schindler

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**Approval of Minutes**

9/22/2020 meeting minutes approved. Posted on the Safety Committee webpage - <https://www.whitman.edu/environmental-health-and-safety/safety-committee>.

**OLD BUSINESS**

Personal Protective Equipment (PPE): John Hopkins asked if anyone had questions or concerns to address from last meeting's discussion about PPE on campus. No comments or concerns.

**NEW BUSINESS**

**Pandemic Safety Procedures:**

John Hopkins asked if everyone felt equipped with the right information about safety procedures during this pandemic. Telara shared that the EOC is working on updates to the community pledge for Spring semester which all community members will be asked to read and sign. This committee would like to review the pledge at next meeting so we can have the most current information to share with our constituents.

**Campus Fire Safety during Pandemic:**

Fred explained that written Fire Safety instructions were given to students on campus from the Residence Life Office. Fred had face-to-face training with about 10 of the 60 students in campus housing this fall semester. For spring, Fred anticipates that in-person fire drills will resume for the Whitman community. Students living in Interest Houses and other small housing units are given the homeowner guidance for fire safety because their living situations are currently analogous to living at home. Telara meets with the Covid Captains every Wednesday, and would like to know if that group of individuals should be doing anything to assist with Fire Safety for campus employees.

**Accident/Injury Report:**

In Kathy's absence, Fred Miller reported no new accidents or injuries since last meeting.

Environmental Health & Safety staff is working on a webinar for custodial staff that reviews cleaning protocol. Also, they are working on pandemic signage for around campus to help communicate important safety measures and practices. Everyone is welcome to send suggestions, concerns, and/or questions by email to [safety@whitman.edu](mailto:safety@whitman.edu).

John Eckel requested information about how to dispose of bio waste once Covid testing begins this spring semester. Fred Miller will visit with Tony Ichan and Claudia Ness to work on protocol for taking care of the bio waste, and report back at our next committee meeting.

Steve Davis has done training sessions for security personnel which John Hopkins has attended. These sessions aid in communication between Security and Plant Services staff to keep our campus safe.

**Next meeting** is scheduled Monday, January 11, at 1:00 pm via Zoom.