# A. General Information

# A0 Respondent Information (Not for Publication)

A0	Name: Amber Woodworth			
A0	Title: Communications Assistant			
A0	Office:	Memorial 312B		
A0	Mailing Address:	345 Boyer		
A0	O City/State/Zip/Country: Walla Walla, WA. 99362 USA			
A0	Phone: 509-527-5160			
A0	Fax: 509-527-4963			
A0	E-mail Address:	woodwoar@whitman.edu		
A0	Are your responses to the CDS posted for reference on your institution's Web site?			
	NO			
A0	If yes, please provide the URL of the corresponding Web page:			

#### A1 Address Information

<b>A</b> 1	Name of College/University:	Whitman College
<b>A1</b>	Mailing Address:	345 Boyer
<b>A</b> 1	City/State/Zip/Country:	Walla Walla, WA. 99362 USA
<b>A</b> 1	Street Address (if different):	
<b>A</b> 1	City/State/Zip/Country:	
<b>A</b> 1	Main Phone Number:	509-527-5111
<b>A</b> 1	WWW Home Page Address:	http://www.whitman.edu
<b>A</b> 1	Admissions Phone Number:	509-527-5176
<b>A</b> 1	Admissions Toll-Free Phone Number:	877-462-9448
<b>A</b> 1	Admissions Office Mailing Address:	515 Boyer
<b>A</b> 1	City/State/Zip/Country:	Walla Walla, WA. 99362 USA
<b>A</b> 1	Admissions Fax Number:	509-527-4967
<b>A</b> 1	Admissions E-mail Address:	admission@whitman.edu
<b>A1</b>	Is there a separate URL application site on the	NO
	Internet? If so, please specify:	

## A2 Source of institutional control (Check only one):

<b>A2</b>	Public	
<b>A2</b>	Private (nonprofit)	Χ
<b>A2</b>	Proprietary	

## A3 Classify your undergraduate institution:

<b>A3</b>	Coeducational college	Χ
<b>A</b> 3	Men's college	
<b>A3</b>	Women's college	

## A4 Academic year calendar:

<b>A4</b>	Semester	Χ
<b>A4</b>	Quarter	
<b>A4</b>	Trimester	
<b>A4</b>	4-1-4	
<b>A4</b>	Continuous	
<b>A4</b>	Differs by program (describe):	
<b>A4</b>	Other (describe):	

<b>A5</b>	Degrees offered by your institution:	
<b>A5</b>	Certificate	
<b>A5</b>	Diploma	
<b>A5</b>	Associate	
<b>A5</b>	Transfer Associate	
<b>A5</b>	Terminal Associate	
<b>A5</b>	Bachelor's	Χ
<b>A5</b>	Postbachelor's certificate	
<b>A5</b>	Master's	
<b>A5</b>	Post-master's certificate	
<b>A5</b>	Doctoral	
<b>A5</b>	First professional	
<b>A5</b>	First professional certificate	

В1

**B2** 

# **B. ENROLLMENT AND PERSISTENCE**

**Institutional Enrollment - Men and Women** Provide numbers of students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2003.

B1		FULL-	ГІМЕ	PART-1	IME
B1		Men	Women	Men	Women
B1	Undergraduates				
B1	Degree-seeking, first-time freshmen	180	182	0	0
B1	Other first-year, degree- seeking			0	0
B1	All other degree-seeking	448	598	10	2
B1	Total degree-seeking	628	780	10	2
B1	All other undergraduates enrolled in credit courses	1	6	6	21
B1	Total undergraduates	629	786	16	23
B1	First-Professional				
B1	First-time, first-professional students				
B1	All other first-professionals				
B1	Total first-professional	0	0	0	0
B1	Graduate				
B1	Degree-seeking, first-time				
B1	All other degree-seeking				
B1	All other graduates enrolled in credit courses				
B1	Total graduate	0	0	0	0
B1	Total all undergraduates			•	1,454
B1	Total all graduate and professiona	l students			0
B1	GRAND TOTAL ALL STUDENTS				1,454

**Enrollment by Racial/Ethnic Category.** Provide numbers of undergraduate students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2003. Include international students only in the category "Nonresident aliens." Complete the "Total Undergraduates" column only if you cannot provide data for the first two columns.

B2		Degree-Seeking First-Time First Year	Degree-Seeking Undergraduates (include first-time first-year)
B2	Nonresident aliens	8	35
B2	Black, non-Hispanic	10	29
B2	American Indian or Alaskan Native	4	12
B2	Asian or Pacific Islander	34	108
B2	Hispanic	16	49
B2	White, non-Hispanic	236	1,041
B2	Race/ethnicity unknown	54	146
B2	TOTAL	362	1,420

#### Persistence

В3

**B3** В3 **B3 B3 B3 B3 B3 B3 B3** 

**B4** 

**B5** 

**B6** 

**B7** 

**B8** 

#### Number of degrees awarded from July 1, 2002 to June 30, 2003

manusci ci degi ece dinai ded i	 -,
Certificate/diploma	
Associate degrees	
Bachelor's degrees	378
Postbachelor's certificates	
Master's degrees	
Post-Master's certificates	
Doctoral degrees	
First professional degrees	
First professional certificates	

#### **Graduation Rates**

The items in this section correspond to data elements collected by the IPEDS Web-based Data Collection System's Graduation Rate Survey (GRS). For complete instructions and definitions of data elements, see the IPEDS GRS instructions and glossary on the 2003 Web-based survey.

Total

Undergraduates

(both degree-

and non-degreeseeking)

> 42 29

12

110

52

1,055

1,454

154

#### For Bachelor's or Equivalent Programs

Please provide data for the fall 1997 cohort if available. If fall 1997 cohort data are not available, provide data for the fall 1996 cohort.

#### Fall 1997 Cohort

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 1997. Include in the cohort those who entered your institution during the summer term preceding fall 1997.

Initial 1997 cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students:	367
Of the initial 1997 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable	
exclusions:	0
Final 1997 cohort, after adjusting for allowable exclusions: (subtract question B5 from question B4)	267
·	367
Of the initial 1997 cohort, how many completed the program in four years or less	
(by August 31, 2001):	270
Of the initial 1997 cohort, how many completed the program in more than four	
years but in five years or less (after August 31, 2001 and by August 31, 2002):	39

B9	Of the initial 1997 cohort, how many completed the program in more than five years but in six years or less (after August 31, 2002 and by August 31, 2003):	4
B10	Total graduating within six years (sum of questions B7, B8, and B9):	313
B11	Six-year graduation rate for 1997 cohort (question B10 divided by question B6):	85%

#### Fall 1996 Cohort

**B4** 

**B5** 

**B6** 

**B7** 

**B8** 

В9

B10 B11 Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 1996. Include in the cohort those who entered your institution during the summer term preceding fall 1996.

5 · · · · · · · · · · · · · · · · · · ·	
Initial 1996 cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students:	356
Of the initial 1996 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	0
Final 1996 cohort, after adjusting for allowable exclusions: (subtract question B5	0
from question B4)	356
Of the initial 1996 cohort, how many completed the program in four years or less	
(by August 31, 2000):	273
Of the initial 1996 cohort, how many completed the program in more than four	
years but in five years or less (after August 31, 2000 and by August 31, 2001):	30
Of the initial 1996 cohort, how many completed the program in more than five	
years but in six years or less (after August 31, 2001 and by August 31, 2002):	6
Total graduating within six years (sum of questions B7, B8, and B9):	309
Six-year graduation rate for 1996 cohort (question B10 divided by question B6):	87%

## For Two-Year Institutions

Please provide data for the 2000 cohort if available. If 2000 cohort data are not available, provide data for the 1999 cohort.

#### 2000 Cohort

B12	Initial 2000 cohort, total of first-time, full-time degree/certificate-seeking students:	
B13	Of the initial 2000 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	
B14	Final 2000 cohort, after adjusting for allowable exclusions (Subtract question B13 from question B12):	0
B15	Completers of programs of less than two years duration (total):	
B16	Completers of programs of less than two years within 150 percent of normal time:	
B17	Completers of programs of at least two but less than four years (total):	
B18	Completers of programs of at least two but less than four-years within 150 percent of normal time:	
B19	Total transfers-out (within three years) to other institutions:	
B20	Total transfers to two-year institutions:	
B21	Total transfers to four-year institutions:	

#### 1999 Cohort

B12	Initial 1999 cohort, total of first-time, full-time degree/certificate-seeking students:	
DIZ	initial 1999 conort, total of inst-time, full-time degree/certificate-seeking students.	

Final 1999 cohort, after adjusting for allowable exclusions (Subtract question B13 from question B12):  B15 Completers of programs of less than two years duration (total):  Completers of programs of less than two years within 150 percent of normal time:  Completers of programs of at least two but less than four years (total):  Completers of programs of at least two but less than four-years within 150 percent of normal time:  Total transfers-out (within three years) to other institutions:	
B16 Completers of programs of less than two years within 150 percent of normal time:  B17 Completers of programs of at least two but less than four years (total):  Completers of programs of at least two but less than four-years within 150 percent of normal time:	0
B17 Completers of programs of at least two but less than four years (total):  Completers of programs of at least two but less than four-years within 150 percent of normal time:	
Completers of programs of at least two but less than four-years within 150 percent of normal time:	
of normal time:	
B19 Total transfers-out (within three years) to other institutions:	
B20 Total transfers to two-year institutions:	
B21 Total transfers to four-year institutions:	

Report for the cohort of all full-time, first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 2002 (or the preceding summer term). The initial cohort may be adjusted for students who departed for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government or official church missions. No other adjustments to the initial cohort should be made.

For the cohort of all full-time bachelor's (or equivalent) degree-seeking undergraduate students who entered your institution as freshmen in fall 2002 (or the preceding summer term), what percentage was enrolled at your institution as of the date your institution calculates its official enrollment in fall 2003?

95%

# C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION

## **Applications**

C1

C1 C1

C1 C1

C1 C1

C1 C1

C2

C2 C2 **First-time, first-year, (freshmen) students:** Provide the number of degree-seeking, first-time, first-year students who applied, were admitted, and enrolled (full- or part-time) in fall 2003. Include early decision, early action, and students who began studies during summer in this cohort. Applicants should include only those students who fulfilled the requirements for consideration for admission (i.e., who completed actionable applications) and who have been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution). Admitted applicants should include wait-listed students who were subsequently offered admission.

Total first-time, first-year (freshman) men who applied	923
Total first-time, first-year (freshman) women who applied	1220

Total first-time, first-year (freshman) men who were admitted	521
Total first-time, first-year (freshman) women who were admitted	675

Total full-time, first-time, first-year (freshman) men who enrolled	180
Total part-time, first-time, first-year (freshman) men who enrolled	0

Tota	al full-time, first-time, first-year (freshman) women who enrolled	182
Tota	al part-time, first-time, first-year (freshman) women who enrolled	0

# Freshman wait-listed students (students who met admission requirements but whose final admission was contingent on space availability)

	Yes	No
Do you have a policy of placing students on a waiting list?	Х	
If yes, please answer the questions below for fall 2003 admissions:		

Number of qualified applicants placed on waiting list 288

C2	Number accepting a place on th	100			
C2	Number of wait-listed students a	admitted		34	
	Admission Requirements				
C3	High school completion requirement				
C3	High school diploma is required and GED is accepted X				
C3	High school diploma is required and GED is not accepted				
C3	High school diploma or equivale	nt is not required			
C4	Does your institution require of seeking students?	or recommend a go	eneral college-pr	eparatory progra	am for degree-
C4	Require				
C4	Recommend		Х		
C4	Neither require nor recommend				
C5	Distribution of high school un academic high school course un students using Carnegie units (o different system for calculating u	nits required and/or one unit equals one	recommended of a year of study or its	all or most degree	-seeking
C5		Units Required	Units Recommended		
C5	Total academic units	Required	16		
C5	English		4		
C5	Mathematics		4		
C5	Science		3		
C5	Of these, units that must be lab		3		
C5	Foreign language		2		
C5	Social studies		2		
C5	History		2		
C5	Academic electives		0		
C5	Other (specify) - ARTS		1		
	Basis for Selection				
C6	Do you have an open admission students with GED equivalency or other qualifications? If so, ch	diplomas are admitt			
C6	Open admission policy as descr	ibed above for all st	udents		
C6	Open admission policy as described above for most students, but				
C6	selective admission for out-of-state students				
C6	selective admission to some programs				
C6	other (explain)				
C7	Relative importance of each o first-year, degree-seeking (fre			cademic factors	in first-time,
C7		Very Important	Important	Considered	Not Considered

Χ

Χ

**C7** 

**C7** 

**C7** 

Academic

Class rank

Secondary school record

C7	Recommendation(s)		X			
C7	Standardized test scores		X			
C7	Essay	Х				
C7	Nonacademic					
C7	Interview			Х		
C7	Extracurricular activities		X			
C7	Talent/ability		X			
C7	Character/personal qualities	Х				
C7	Alumni/ae relation			Х		
C7	Geographical residence			Χ		
C7	State residency			Χ		
C7	Religious				X	
	affiliation/commitment				^	
C7	Minority status			Χ		
C7	Volunteer work			X		
C7	Work experience			X		
C8 C8A	SAT and ACT Policies Entrance exams  Does your institution make use of admission decisions for first-time applicants?			Yes X	No	
C8A	applicants?  If yes, place check marks in the admission.	appropriate boxes	s below to reflect you	ur institution's po	licies for use in	
C8A		admission.  ADMISSION				
			AL	MISSION		
C8A		Require	Recommend	Require for Some	Consider if Submitted	
	SATI	Require		Require for		
C8A	SAT I ACT	Require		Require for		
C8A		Require		Require for		
C8A C8A	ACT	·		Require for		
C8A C8A C8A	ACT SAT I or ACT (no preference)	·		Require for		
C8A C8A C8A C8A C8A C8A	ACT SAT I or ACT (no preference) SAT I or ACTSAT I preferred	·		Require for		
C8A C8A C8A C8A C8A	ACT SAT I or ACT (no preference) SAT I or ACTSAT I preferred SAT I or ACTACT preferred	·		Require for		
C8A C8A C8A C8A C8A C8A	ACT SAT I or ACT (no preference) SAT I or ACTSAT I preferred SAT I or ACTACT preferred SAT I and SAT II	·		Require for		
C8A C8A C8A C8A C8A C8A C8A C8A C8A	ACT SAT I or ACT (no preference) SAT I or ACTSAT I preferred SAT I or ACTACT preferred SAT I and SAT II SAT I and SAT II or ACT	X	Recommend	Require for Some	Submitted	
C8A	ACT SAT I or ACT (no preference) SAT I or ACTSAT I preferred SAT I or ACTACT preferred SAT I and SAT II SAT I and SAT II or ACT SAT II	X	Recommend	Require for Some	Submitted	
C8A	ACT SAT I or ACT (no preference) SAT I or ACTSAT I preferred SAT I or ACTACT preferred SAT I and SAT II SAT I and SAT II or ACT SAT II  In addition, does your institution Placement	X n use applicants' to	est scores for place	Require for Some	Submitted	
C8A	ACT SAT I or ACT (no preference) SAT I or ACTSAT I preferred SAT I or ACTACT preferred SAT I and SAT II SAT I and SAT II or ACT SAT II	X n use applicants' to	est scores for place	Require for Some	Submitted	
C8A	ACT SAT I or ACT (no preference) SAT I or ACTSAT I preferred SAT I or ACTACT preferred SAT I and SAT II SAT I and SAT II or ACT SAT II  In addition, does your institution Placement	X  n use applicants' to Yes	est scores for place  No  X  X  placement only? If so	Require for Some	Submitted  X  ng?	
C8A	ACT SAT I or ACT (no preference) SAT I or ACTSAT I preferred SAT I or ACTACT preferred SAT I and SAT II SAT I and SAT II or ACT SAT II  In addition, does your institution Placement Counseling  Does your institution use the SAT I or	X  n use applicants' to Yes	est scores for place	Require for Some	Submitted  X  ng?	
C8A	ACT SAT I or ACT (no preference) SAT I or ACTSAT I preferred SAT I or ACTACT preferred SAT I and SAT II SAT I and SAT II or ACT SAT II  In addition, does your institution Placement Counseling  Does your institution use the SAT I or below:	X  n use applicants' to Yes	est scores for place  No  X  X  placement only? If so	Require for Some	Submitted  X  ng?	
C8A	ACT SAT I or ACT (no preference) SAT I or ACTSAT I preferred SAT I or ACTACT preferred SAT I and SAT II SAT I and SAT II or ACT SAT II  In addition, does your institution Placement Counseling  Does your institution use the SAT I or	X  n use applicants' to Yes  or II or the ACT for I	est scores for placer No X X placement only? If so	Require for Some  ment or counseling, please mark the sequire for	Submitted  X  ng?	
C8A	ACT SAT I or ACT (no preference) SAT I or ACTSAT I preferred SAT I or ACTACT preferred SAT I and SAT II SAT I and SAT II or ACT SAT II  In addition, does your institution Placement Counseling  Does your institution use the SAT I or below:	X  n use applicants' to Yes  or II or the ACT for I	est scores for placer No X X placement only? If so	Require for Some  ment or counseling, please mark the sequire for	Submitted  X  ng?	
C8A	ACT SAT I or ACT (no preference) SAT I or ACTSAT I preferred SAT I or ACTACT preferred SAT I and SAT II SAT I and SAT II or ACT SAT II  In addition, does your institution Placement Counseling  Does your institution use the SAT I or below:  SAT I SAT II SAT II ACT	X  n use applicants' to Yes  or II or the ACT for I	est scores for placer No X X placement only? If so	Require for Some  ment or counseling, please mark the sequire for	Submitted  X  ng?	
C8A	ACT SAT I or ACT (no preference) SAT I or ACTSAT I preferred SAT I or ACTACT preferred SAT I and SAT II SAT I and SAT II or ACT SAT II  In addition, does your institution Placement Counseling  Does your institution use the SAT I obelow:  SAT I SAT II	X  n use applicants' to Yes  or II or the ACT for I	est scores for placer No X X placement only? If so	Require for Some  ment or counseling, please mark the sequire for	Submitted  X  ng?	

C8C	Latest date by which SAT II scores must be received for fall-term	
	admission	Jan 15

If necessary, use this space to clarify your test policies (e.g., if tests are recommended for some students, or if tests are not required of some students):

#### Freshman Profile

C8D

C8D

C9

C9

C9

C9 C9 C9 C9

C9

C9 C9 C9 C9 C9

C9 C9 C9 C9 C9

C10

C10

Provide percentages for ALL enrolled, degree-seeking, full-time and part-time, first-time, first-year (freshman) students enrolled in fall 2003, including students who began studies during summer, international students/nonresident aliens, and students admitted under special arrangements.

Percent and number of first-time, first-year (freshman) students enrolled in fall 2003 who submitted national standardized (SAT/ACT) test scores. Include information for ALL enrolled, degree-seeking, first-time, first-year (freshman) students who submitted test scores. Do not include partial test scores (e.g., mathematics scores but not verbal for a category of students) or combine other standardized test results (such as TOEFL) in this item. SAT scores should be recentered scores. The 25th percentile is the score that 25 percent scored at or below; the 75th percentile score is the one that 25 percent scored at or above.

Percent submitting SAT scores	85%	Number submitting SAT scores	306
Percent submitting ACT scores	15%	Number submitting ACT scores	56

		75th
	25th Percentile	Percentile
SAT I Verbal	620	730
SAT I Math	610	700
ACT Composite	26	31
ACT English	0	0
ACT Math	0	0

Percent of first-time, first-year (freshman) students with scores in each range:

	SAT I Verbal	SAT I Math	
700-800	39.50%	27.80%	
600-699	45.10%	54.60%	
500-599	13.10%	17.00%	
400-499	2.30%	0.60%	
300-399	0.00%	0.00%	
200-299	0.00%	0.00%	
Totals should = 100%	100.00%	100.00%	
	ACT Composite	ACT English	ACT Math
30-36	ACT Composite 44.60%	ACT English	ACT Math
30-36 24-29		ACT English	ACT Math
	44.60%	ACT English	ACT Math
24-29	44.60% 42.90%	ACT English	ACT Math
24-29 18-23	44.60% 42.90% 12.50%	ACT English	ACT Math
24-29 18-23 12-17	44.60% 42.90% 12.50% 0.00%	ACT English	ACT Math

Percent of all degree-seeking, first-time, first-year (freshman) students who had high school class rank within each of the following ranges (report information for those students from whom you collected high school rank information).

Percent in top tenth of high school graduating class 59%

C10	Percent in top quarter of high sc		S	90%	
C10	Percent in top half of high schoo			99.7%	Top half +
C10	Percent in bottom half of high so	hool graduating clas	ss	0.3%	bottom half = 100°
C10	Percent in bottom quarter of high	n school graduating	class	0%	
C10	Percent of total first-time, first-ye class rank:	81%			
C11	Percentage of all enrolled, degree school grade-point averages with only for those students from who	hin each of the follow	ving ranges (using		
C11	Percent who had GPA of 3.0 and	d higher	99.20%		
C11	Percent who had GPA between		0.80%		
C11	Percent who had GPA between	1.0 and 1.99	0.00%		
C11	Percent who had GPA below 1.0		0.00%		
	Totals should = 100%	,	100.00%		
C12	Average high school GPA of all	dearee-seekina first			
0.12	(freshman) students who submit		turrio, mot your	2.7040/	
C42	,		nto who	3.764%	
C12	Percent of total first-time, first-ye submitted high school GPA:	ear (ireshinan) stude	IIIS WIIO	98.90%	
C13	Admission Policies Application Fee				
C13		Yes	No		
C13	Does your institution have an application fee?	Х			
C13	Amount of application fee:	\$45.00			
C13		Yes	No		
C13	Can it be waived for applicants with financial need?	Х			
C14	Application closing date				
C14		Yes	No		
C14	Does your institution have an application closing date?	Х			
C14	Application closing date (fall):	Jan 15			
C14	Priority date:	Nov 15, Jan 1			
C15				Yes	No
C15	Are first-time freshmen accept	ted for terms other	than the fall?	Χ	
C16	Notification to applicants of a	dmission decision	sent (fill in one or	nly)	
C16	On a rolling basis beginning (date):				
C16	By (date):	4/1/2004			
C16	Other:				
C17	Reply policy for admitted appl	icante (fill in one on	(v)		
C17	Must reply by (date):	5/1	'Y <i>)</i>		
C17	No set date:	5/1			
C17	Must reply by May 1 or within weeks if notified				
	thereafter				

C17

Other:

		Yes	Ν
Does your institution allow students to postpone admission?	enrollment after	Х	
If yes, maximum period of postponement:	1 year	<b>'</b>	
Early admission of high school students			
		Yes	1
Does your institution allow high school students t time, first-time, first-year (freshman) students one before high school graduation?			
Common Application			
		Yes	1
Will you accept the Common Application distribut Association of Secondary School Principals if substitution of Secondary School Principals in Secondary School Principals in Secondary School Principal Secondary School Principal Secondary Secondar		Х	
If "yes," are supplemental forms required?		Х	
Is your college a member of the Common Applica	ation Group?	Х	
Does your institution offer an early decision plan that permits students to apply and be notified of a	an admission		
	an admission	Yes X	
asks students to commit to attending if accepted) year (freshman) applicants for fall enrollment?	for first-time, first-	Λ	
If "yes," please complete the following:		44/45/00	
First or only early decision plan closing date		11/15/03	
First or only early decision plan notification date		12/15/03	
Other early decision plan closing date		1/1/04	
Other early decision plan notification date  For the Fall 2003 entering class:		1/23/04	
Number of early decision applications received by	v vour institution	142	
Number of applicants admitted under early decision		116	
Please provide significant details about your early	•	110	
	y decicion piam.		
Early action		Yes	N
Do you have a nonbinding early action plan wher	eby students are	. 55	
notified of an admission decision well in advance notification date B27but do not have to commit to college?	of the regular		
If "yes," please complete the following:			
ii +00. Diodoc odilibiolo lilo idiluwilia.	1		
Early action closing date Early action notification date			

Fall Applicants
Yes No

D1

D1	Does your institution enro skip to Section E)	oll transfer student	s? (If no, please	х		
D1	If yes, may transfer stude by transferring credits ea at other colleges/universi	rned from course v		х		
D2	Provide the number of strategies students in fall 2003.	udents who applied	d, were admitted,	and enrolled as	degree-seeki	ng transfer
D2		Applicants	Admitted Applicants	Enrolled Applicants		
D2	Men	35	21	16		
D2	Women	39	22	16		
D2	Total	74	43	32		
D3	Application for Adn Indicate terms for which t		III:			
D3	Fall	¥	]			
D3	Winter		1			
D3	Spring	*	1			
D3	Summer		-			
	Garriner					
D4				Yes	No	
D4	Must a transfer applicant credits completed or else freshman?				х	
D4	If yes, what is the minimu of measure?	ım number of cred	its and the unit			_
D5	Indicate all items required	d of transfer studer	nts to apply for ad	mission:		
D5		Required of All	Recommended of All	Recommended of Some	Required of Some	Not Required
D5	High school transcript	X				
D5	College transcript(s)	X				
D5	Essay or personal statement	X				
D5	Interview		Х			
D5	Standardized test scores				X	
D5	Statement of good standing from prior institution(s)	х				
D6	If a minimum high school transfer applicants, speci					
D7	If a minimum college grad transfer applicants, speci					
D8	List any other application	requirements spe	cific to transfer ap	pplicants:		

D9		Priority Date	Closing Date	Notification Date	Reply Date	Rolling Admission
D9	Fall	11/15, 1/1	1/15	4/1	5/1	
D9	Winter					
D9 D9	Spring	11/15	11/15	12/1	1/5	
Da	Summer					
D10				Yes	No	
D10	Does an open admis transfer students?	sion policy, if reported,	apply to		Х	
D11	Describe additional r	equirements for transfer	admission, if app	olicable:		
	Boothbo additional i	oquironionio ioi tranoioi	admicolom, ii app	modelo.		
	Transfer Credit					
D12	Report the lowest gra	ada carpad for any cour	co that may be			
			se mai may be			
	transferred for credit		se that may be	C- (1.7)		
D13			se that may be	, ,	Unit Tyne	
D13 D13	transferred for credit		·	Number	Unit Type	
	transferred for credit	credits or courses that	·	, ,	Unit Type semester	
D13	transferred for credit  Maximum number of	credits or courses that	·	Number 62	semester	
D13	Maximum number of transferred from a tw	credits or courses that vo-year institution:	may be	Number		
D13	Maximum number of transferred from a tw	credits or courses that vo-year institution:	may be	Number 62	semester	
D13	Maximum number of transferred from a tw	credits or courses that vo-year institution:	may be	Number 62 Number	semester Unit Type	
D13	Maximum number of transferred from a two Maximum number of transferred from a formal formal from transferred from a formal formal formal from transferred from a formal from transferred from transferred from transferred from transferred from a formal from transferred from transferred from transferred from transferred from a formal from transferred from transferred from transferred from a formal from transferred f	credits or courses that ro-year institution:  credits or courses that ur-year institution:	may be	Number 62 Number	semester Unit Type	
D13 D14 D14	Maximum number of transferred from a two Maximum number of transferred from a formal formal from transferred from a formal formal formal from transferred from a formal from transferred from transferred from transferred from transferred from a formal from transferred from transferred from transferred from transferred from a formal from transferred from transferred from transferred from a formal from transferred f	credits or courses that vo-year institution:  credits or courses that ur-year institution:	may be	Number 62 Number	semester Unit Type	
D13 D14 D14 D15	Maximum number of transferred from a two Maximum number of transferred from a formal formal from transferred from a formal from the following from	credits or courses that vo-year institution: credits or courses that ur-year institution: credits that transfers much an associate degree:	may be may be ust complete at	Number 62 Number 70	semester Unit Type	
D13 D14 D14 D15	Maximum number of transferred from a two Maximum number of transferred from a formal formal from transferred from a formal from transferred from a formal from the following from the fo	credits or courses that ro-year institution:  credits or courses that ur-year institution:	may be may be ust complete at	Number 62 Number 70	semester Unit Type	
D13 D14 D14	Maximum number of transferred from a two Maximum number of transferred from a formal formal from transferred from a formal from transferred from a formal from the following from the fo	credits or courses that vo-year institution:  credits or courses that ur-year institution:  credits that transfers much an associate degree:  credits that transfers much an abachelor's degree:	may be may be ust complete at	Number 62 Number 70	semester Unit Type	

Special study options: Identify those programs available at your institution. Refer to the glossary for definitions.
 Accelerated program
 Cooperative (work-study) program

	Cooperative (work-study) program	
E1	Cross-registration	
E1	Distance learning	
E1	Double major	Х
E1	Dual enrollment	Х
E1	English as a Second Language (ESL)	
E1	Exchange student program (domestic)	Х
E1	External degree program	
E1	Honors Program	Х
E1	Independent study	Х
E1	Internships	Χ
E1 E1 E1	Exchange student program (domestic)  External degree program  Honors Program  Independent study	X X X

E1	Liberal arts/career combination	X
E1	Student-designed major	X
E1	Study abroad	X
E1	Teacher certification program	Х
E1	Weekend college	
E1	Other (specify):	X
	Undergraduate Research Conference	

E2 This question has been removed from the Common Data Set.

# Areas in which all or most students are required to complete some course work prior to graduation:

	Arts/fine arts	Х
	Computer literacy	Х
	English (including composition)	Х
	Foreign languages	X
	History	Х
	Humanities	X
	Mathematics	X
	Philosophy	X
	Sciences (biological or physical)	X
i	Social science	X
i	Other (describe): A minimum of 6 credits in the Social Sciences,	X
	Humanities, Fine Arts, Science. Three or more credits in Quantitative Analysis, two course	S

designated as fulfilling the requirement in Alternative Voices.

## **Library Collections**

**E**3

E3 E3 E3 E3 E3 E3 E3 E3 E3 E3

F1

Report the number of holdings at the end of the 2002-03 fiscal year for each of the categories below. Refer to the Academic Libraries Survey, Section D "Library Collections," lines 22-26, column 2 for corresponding equivalents.

E4	Books, serial backfiles, and other paper materials (including government documents) [line 22]:	220 720
	,	339,720
E5	Current serial subscriptions [line 26]:	879
E6	Microforms [line 24]:	15,714
E7	Audiovisual materials [line 25]:	5,852
E8	E-books [line 23]:	75

# F. STUDENT LIFE

Percentages of first-time, first-year (freshman) students and all degree-seeking undergraduates enrolled in fall 2003 who fit the following categories:

F1		First-time, first- year (freshman) students	Undergraduates
F1	Percent who are from out of state (exclude international/nonresident aliens)	5.10/	4.407
	,	51%	44%
F1	Percent of men who join fraternities	35%	36%
F1	Percent of women who join sororities	36%	34%
F1	Percent who live in college-owned, -operated, or -		
	affiliated housing	99%	59%
F1	Percent who live off campus or commute	0%	41%
F1	Percent of students age 25 and older	0%	0.83%
F1	Average age of full-time students	18.1	19.67
F1	Average age of all students (full- and part-time)	18.1	19.72

**F2 Activities offered** Identify those programs available at your institution.

F2	Choral groups	Х
F2	Concert band	Х
F2	Dance	Х
F2	Drama/theater	Х
F2	Jazz band	Х
F2	Literary magazine	Х
F2	Marching band	
F2	Music ensembles	Х
F2	Musical theater	Х
F2	Opera	Х
F2	Pep band	Х
F2	Radio station	Х
F2	Student government	Х
F2	Student newspaper	Х
F2	Student-run film society	Х
F2	Symphony orchestra	Х
F2	Television station	
F2	Yearbook	

**ROTC** (program offered in cooperation with Reserve Officers' Training Corps)

	On Campus	At Cooperating Institution	Name of Cooperating Institution
Army ROTC is offered:			
Naval ROTC is offered:			
Air Force ROTC is offered:			

**F4 Housing:** Check all types of college-owned, -operated, or -affiliated housing available for undergraduates at your institution.

F4	Coed dorms	Х
F4	Men's dorms	
F4	Women's dorms	Х
F4	Apartments for married students	
F4	Apartments for single students	Х
F4	Special housing for disabled students	
F4	Special housing for international students	
F4	Fraternity/sorority housing	Х
F4	Cooperative housing	
F4	Other housing options (specify):	Х
	Interest/Language houses, college	

owned rentals.

F3

F3

F3 F3 F3

# **G. ANNUAL EXPENSES**

Provide 2004-2005 academic year costs of attendance for the following categories that are applicable to your institution.

Check here if your institution's 2004-2005 academic year costs of attendance are not available at this
time and provide an approximate date (i.e., month/day) when your institution's final 2004-2005 academic
year costs of attendance will be available:

## H. FINANCIAL AID

## Aid Awarded to Enrolled Undergraduates

Enter total dollar amounts awarded to enrolled full-time and less than full-time degree-seeking undergraduates (using the same cohort reported in CDS Question B1, "total degree-seeking" undergraduates) in the following categories. (Note: If the data being reported are final figures for the 2002-2003 academic year (see the next item below), use the 2002-2003 academic year's CDS Question B1 cohort.) Include aid awarded to international students (i.e., those not qualifying for federal aid). Aid that is non-need-based but that was used to meet need should be reported in the need-based aid columns. (For a suggested order of precedence in assigning categories of aid to cover need, see the entry for "non-need-based scholarship or grant aid" on the last page of the definitions section.)

H1		2003-2004 estimated	2002-2003 final
H1	Indicate the academic year for which data are reported for items H1, H2, H2A, and H6 below:	X	

Which needs-analysis methodology does your institution use in awarding institutional aid?

H3	Federal methodology (FM)	
H3	Institutional methodology (IM)	
H3	Both FM and IM	X

**H3** 

H1		Need-based \$ (Include non-need-based aid used to meet need.)	Non-need- based \$ (Exclude non- need-based aid used to meet need.)
H1	Scholarships/Grants		
H1	Federal	\$597,350	\$0
H1	State (i.e., all states, not only the state in which your institution is located)	\$158,200	\$248,300
H1	Institutional (endowment, alumni, or other institutional awards) and external funds awarded by the college excluding athletic aid and tuition waivers (which are reported below)	\$8,631,300	\$4,634,750
H1	Scholarships/grants from external sources (e.g., Kiwanis, National Merit) not awarded by the college	\$0	\$569,400
H1	Total Scholarships/Grants	\$9,386,850	\$5,452,450
H1	Self-Help		
H1	Student loans from all sources (excluding parent loans)	\$2,124,850	\$876,650
H1	Federal Work-Study	\$993,550	
H1	State and other (e.g., institutional) work-study/employment (Note: Excludes Federal Work-Study captured above.)	\$0	\$643,200
H1	Total Self-Help	\$3,118,400	\$1,519,850
H1	Other		
H1	Parent Loans	\$0	\$2,334,650
H1	Tuition Waivers Reporting is optional. Report tuition waivers in this row if you choose to report them. Do not report tuition waivers elsewhere.	\$0	\$84,445
H1	Athletic Awards	\$0	\$0

Number of Enrolled Students Awarded Aid: List the number of degree-seeking full-time and less-than-full-time undergraduates who applied for and were awarded financial aid from any source. Aid that is non-need-based but that was used to meet need should be counted as need-based aid.
Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

	unio	unuergrauuales.			
H2			First-time Full-time Freshmen	Full-time Undergraduate (Incl. Fresh.)	Less Than Full-time Undergraduate
H2	a)	Number of degree-seeking undergraduate students (CDS Item B1 if reporting on Fall 2003 cohort)	362	1415	39
H2	b)	Number of students in line <b>a</b> who applied for need-based financial aid	265	733	9
H2	c)	Number of students in line <b>b</b> who were determined to have financial need	187	595	9
H2	d)	Number of students in line <b>c</b> who were awarded any financial aid	187	595	9
H2	e)	Number of students in line <b>d</b> who were awarded any need-based scholarship or grant aid	187	595	9
H2	f)	Number of students in line ${\bf d}$ who were awarded any need-based self-help aid	123	525	9
H2	g)	Number of students in line <b>d</b> who were awarded any non-need-based scholarship or grant aid	89	421	4
H2	h)	Number of students in line <b>d</b> whose need was fully met ( <u>exclude PLUS loans</u> , <u>unsubsidized loans</u> , and private alternative loans)	114	325	5
H2	i)	On average, the percentage of need that was met of students who were awarded any need-based aid. Exclude any aid that was awarded in excess of need as well as any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)	74.0%	66.0%	95.0%
H2	j)	The average financial aid package of those in line <b>d</b> . Exclude any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)	\$ 19,550	\$ 17,750	\$ 8,000
H2	k)	Average need-based scholarship and grant award of those in line <b>e</b>	\$ 11,900	\$ 12,775	\$ 4,550
H2	l)	Average need-based self-help award ( <u>excluding</u> <u>PLUS loans, unsubsidized loans, and private</u> <u>alternative loans</u> ) of those in line <b>f</b>	\$ 4,700	\$ 5,160	\$ 5,150
H2	m)	Average need-based loan (excluding PLUS loans, unsubsidized loans, and private alternative loans) of those in line <b>f</b> who were awarded a need-based loan	\$ 3,025	\$ 3,625	\$ 3,250

Number of Enrolled Students Awarded Non-need-based Scholarships and Grants: List the number of degree-seeking full-time and less-than-full-time undergraduates who had no financial need and who were awarded institutional--not external--non-need-based scholarship or grant aid. Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

H<sub>2</sub>A

First-time	Full-time	Less Than
Full-time	Undergrad	Full-time
Freshmen	(Incl. Fresh.)	Undergrad

n)	) Number of students in line <b>a</b> who had no			
	,			
	financial need and who were awarded institutional non-need-based scholarship or	54	96	4
	grant aid (exclude those who were awarded	J <del>-1</del>	30	7
	athletic awards and tuition benefits)			
0)	) Average dollar amount of institutional non-need-			
	based scholarship and grant aid awarded to	\$ 6,850	\$ 7,450	\$ 5,050
	students in line <b>n</b>			
p)	) Number of students in line <b>a</b> who were awarded			
	an institutional non-need-based athletic	0	0	0
	scholarship or grant			
q)				
	based athletic scholarships and grants awarded	\$ 0	\$ 0	\$ 0
	to students in line p			
In	ncorporated into H1 above.			
Р	rovide the percentage of the 2003 undergraduate	class who gradua	ted between July	
1,	, 2002 and June 30, 2003 and borrowed at any tir	ne through any loa	an programs	
	ederal, state, subsidized, unsubsidized, private, e		t loans). Include	
0	nly students who borrowed while enrolled at your	institution.		52
				32
Г	Report the average per-borrower cumulative under	araduate indebted	Iness of those in	
	ne H4. Do not include money borrowed at other in		111633 01 111036 111	
""	ne 114. Do not include money borrowed at other in	iistitutions.		\$15,0
	Aid to Undergraduate Degree-seeking Notes of the Same academic year checkens		iens (Note: Repo	rt numbers and
de In	ollar amounts for the same academic year checken	ed in item H1.)		
ln de	ollar amounts for the same academic year checked and its policy regarding institution egree-seeking nonresident aliens:	ed in item H1.) nal scholarship an	d grant aid for unde	
In de In	ollar amounts for the same academic year checked addicate your institution's policy regarding institution egree-seeking nonresident aliens:  Institutional need-based scholarship or grant aid is	ed in item H1.) nal scholarship an available	d grant aid for unde	
In de In	ollar amounts for the same academic year checked and cate your institution's policy regarding institution egree-seeking nonresident aliens: Institutional need-based scholarship or grant aid is institutional non-need-based scholarship or grant a	ed in item H1.) nal scholarship an available iid is available	d grant aid for unde	
In de In	ollar amounts for the same academic year checked addicate your institution's policy regarding institution egree-seeking nonresident aliens:  Institutional need-based scholarship or grant aid is	ed in item H1.) nal scholarship an available iid is available	d grant aid for unde	
In de In In	ollar amounts for the same academic year checked adicate your institution's policy regarding institution egree-seeking nonresident aliens: Institutional need-based scholarship or grant aid is institutional non-need-based scholarship or grant and institutional scholarship or grant aid is not available	ed in item H1.) nal scholarship an available nid is available	d grant aid for unde	
In do	ollar amounts for the same academic year checked indicate your institution's policy regarding institution egree-seeking nonresident aliens: institutional need-based scholarship or grant aid is institutional non-need-based scholarship or grant and institutional scholarship or grant aid is not available institutional financial aid is available for undergrant.	ed in item H1.)  nal scholarship an  available  iid is available  duate degree-see	d grant aid for under X X X	
In do	ollar amounts for the same academic year checked indicate your institution's policy regarding institution egree-seeking nonresident aliens: institutional need-based scholarship or grant aid is institutional non-need-based scholarship or grant and institutional scholarship or grant aid is not available institutional financial aid is available for undergraliens, provide the number of undergraduate degree	ed in item H1.)  nal scholarship an  available  id is available  duate degree-see ee-seeking nonres	d grant aid for under X X X	ergraduate
In do	ollar amounts for the same academic year checked indicate your institution's policy regarding institution egree-seeking nonresident aliens: institutional need-based scholarship or grant aid is institutional non-need-based scholarship or grant and institutional scholarship or grant aid is not available institutional financial aid is available for undergrant.	ed in item H1.)  nal scholarship an  available  id is available  duate degree-see ee-seeking nonres	d grant aid for under X X X	ergraduate
In de In In In In w	ollar amounts for the same academic year checked indicate your institution's policy regarding institution egree-seeking nonresident aliens: institutional need-based scholarship or grant aid is institutional non-need-based scholarship or grant and institutional scholarship or grant aid is not available institutional financial aid is available for undergralliens, provide the number of undergraduate degree awarded need-based or non-need-based aid:	ed in item H1.)  nal scholarship an  available  iid is available  duate degree-see ee-seeking nonres	d grant aid for under X X X X X X X X X X X X X X X X X X X	ergraduate
In do	ollar amounts for the same academic year checked andicate your institution's policy regarding institution egree-seeking nonresident aliens: Institutional need-based scholarship or grant aid is institutional non-need-based scholarship or grant and institutional scholarship or grant aid is not available institutional financial aid is available for undergralliens, provide the number of undergraduate degree awarded need-based or non-need-based aid:  Everage dollar amount of institutional financial aid and the same academic years and	ed in item H1.)  nal scholarship an  available  iid is available  duate degree-see ee-seeking nonres	d grant aid for under X X X X X X X X X X X X X X X X X X X	ergraduate
In do	ollar amounts for the same academic year checked indicate your institution's policy regarding institution egree-seeking nonresident aliens: institutional need-based scholarship or grant aid is institutional non-need-based scholarship or grant and institutional scholarship or grant aid is not available institutional financial aid is available for undergralliens, provide the number of undergraduate degree awarded need-based or non-need-based aid:	ed in item H1.)  nal scholarship an  available  iid is available  duate degree-see ee-seeking nonres	d grant aid for under X X X X X X X X X X X X X X X X X X X	ergraduate
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In de In In In In In In A Se	ollar amounts for the same academic year checked andicate your institution's policy regarding institution egree-seeking nonresident aliens: Institutional need-based scholarship or grant aid is institutional non-need-based scholarship or grant and institutional scholarship or grant aid is not available institutional financial aid is available for undergradliens, provide the number of undergraduate degree awarded need-based or non-need-based aid:  Exercise development of institutional financial aid and eeking nonresident aliens:	available available ad uate degree-see ee-seeking nonresi	X X X X X X X X X X X X X X X X X X X	ergraduate
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In de In	ollar amounts for the same academic year checked indicate your institution's policy regarding institution egree-seeking nonresident aliens: Institutional need-based scholarship or grant aid is institutional non-need-based scholarship or grant and institutional scholarship or grant aid is not available institutional financial aid is available for undergradiens, provide the number of undergraduate degree awarded need-based or non-need-based aid:  Exercise dollar amount of institutional financial aid awarded dollar amount of institutional financial aid awarde	available available ad uate degree-see ee-seeking nonresi	X X X X X X X X X X X X X X X X X X X	
In de In	ollar amounts for the same academic year checked indicate your institution's policy regarding institution egree-seeking nonresident aliens: Institutional need-based scholarship or grant aid is institutional non-need-based scholarship or grant and institutional scholarship or grant aid is not available institutional financial aid is available for undergradiens, provide the number of undergraduate degreere awarded need-based or non-need-based aid:  Exercise dollar amount of institutional financial aid are eking nonresident aliens:  Total dollar amount of institutional financial aid awareeking nonresident aliens:	available available ad uate degree-see ee-seeking nonresi	X X X X X X X X X X X X X X X X X X X	ergraduate 2 \$26,55
In de In	ollar amounts for the same academic year checked indicate your institution's policy regarding institution egree-seeking nonresident aliens: Institutional need-based scholarship or grant aid is institutional non-need-based scholarship or grant and institutional scholarship or grant aid is not available institutional financial aid is available for undergradiens, provide the number of undergraduate degree awarded need-based or non-need-based aid:  Exercise dollar amount of institutional financial aid awarded dollar amount of institutional financial aid awarde	available available ad uate degree-see ee-seeking nonresi	X X X X X X X X X X X X X X X X X X X	ergraduate
In de In	ollar amounts for the same academic year checked indicate your institution's policy regarding institution egree-seeking nonresident aliens: Institutional need-based scholarship or grant aid is institutional non-need-based scholarship or grant and institutional scholarship or grant aid is not available institutional financial aid is available for undergraliens, provide the number of undergraduate degree awarded need-based or non-need-based aid:  Average dollar amount of institutional financial aid are eeking nonresident aliens:  Process for First-Year/Freshman Stude	available aid is available duate degree-see ee-seeking nonresi	X X X X X X X X X X X X X X X X X X X	\$26,5 \$716,4
In de In	ollar amounts for the same academic year checked indicate your institution's policy regarding institution egree-seeking nonresident aliens: Institutional need-based scholarship or grant aid is institutional non-need-based scholarship or grant and institutional scholarship or grant aid is not available institutional financial aid is available for undergradiens, provide the number of undergraduate degreere awarded need-based or non-need-based aid:  Exercise dollar amount of institutional financial aid are eking nonresident aliens:  Total dollar amount of institutional financial aid awareeking nonresident aliens:	available aid is available duate degree-see ee-seeking nonresi	X X X X X X X X X X X X X X X X X X X	\$26,58 \$716,48

H7	FAFSA	X
H7	Institution's own financial aid form	
H7	CSS/Financial Aid PROFILE	X
H7	State aid form	
H7	Noncustodial (Divorced/Separated) Parent's Statement	
H7	Business/Farm Supplement	
H7	Other (specify):	

	eck off all financial aid forms nonresident alien f	first-year financial	aid applicants mu
	itution's own financial aid form		
	S/Financial Aid PROFILE		
	eign Student's Financial Aid Application		X
	eign Student's Certification of Finances		
Oth	er (specify):		
1		-1-	
	cate filing dates for first-year (freshman) studer	nts:	1
	prity date for filing required financial aid forms:		1/5/0
	adline for filing required financial aid forms:		2/11/0
	deadline for filing required forms (applications p ng basis):	processed on a	
Indi	cate notification dates for first-year (freshman)	students (answer	a or b):
a)	Students notified on or about (date): 2/1/04,	· ·	
<i>u)</i>		Yes	No
b)	Students notified on a rolling basis:		110
5)	If yes, starting date:		
	ii yes, starting date.		
Indi	cate reply dates:		
	dents must reply by (date):		7
	vithin 2 weeks of notification.		=
	ect Subsidized Stafford Loans		
	ect Unsubsidized Stafford Loans		
	ect PLUS Loans		
FED	DERAL FAMILY EDUCATION LOAN PROGRA	M (FFEL)	
	EL Subsidized Stafford Loans	, ,	Х
FFE	EL Unsubsidized Stafford Loans		Х
FFE	EL PLUS Loans		Х
Fed	leral Perkins Loans		X
	leral Nursing Loans		1
	te Loans		Х
	lege/university loans from institutional funds		
	er (specify):		Х
	rnative student loans		Λ
Sch	olarships and Grants		
	ED-BASED:		
	leral Pell		
SEC			Х
	JG		
			Х
	te scholarships/grants		X
COII	te scholarships/grants rate scholarships	stitutional funds	X X X
	te scholarships/grants rate scholarships lege/university scholarship or grant aid from ins	stitutional funds	X
Uni	te scholarships/grants rate scholarships	stitutional funds	X X X

Check off criteria used in award	ing institutional aid. Check all that app	oly.
	Non-Need Based	Need-Based
Academics	X	X
Alumni affiliation		
Art	X	Х
Athletics		
Job skills		
ROTC		

## I. INSTRUCTIONAL FACULTY AND CLASS SIZE

Χ

Χ

Χ

Χ

Χ

Χ

#### 11 Please report the number of instructional faculty members in each category for Fall 2003.

The following definition of instructional faculty is used by the American Association of University Professors (AAUP) in its annual Faculty Compensation Survey. Instructional Faculty is defined as those members of the instructional-research staff whose major regular assignment is instruction, including those with released time for research. Institutions are asked to EXCLUDE:

- (a) instructional faculty in preclinical and clinical medicine
- (b) administrative officers with titles such as dean of students, librarian, registrar, coach, and the like, even though they may devote part of their time to classroom instruction and may have faculty status,
- (c) undergraduate or graduate students who assist in the instruction of courses, but have titles such as teaching assistant, teaching fellow, and the like
- (d) faculty on leave without pay, and

H13

H14

H14

H14

H14

H14

Other (specify):

Leadership

Minority status

Religious affiliation

State/district residency

Music/drama

(e) replacement faculty for faculty on sabbatical leave.

Full-time: faculty employed on a full-time basis

*Part-time:* faculty teaching less than two semesters, three quarters, two trimesters, or two four-month sessions. Also includes adjuncts and part-time instructors.

Minority faculty: includes faculty who designate themselves as black, non-Hispanic; American Indian or Alaskan native; Asian or Pacific Islander; or Hispanic.

Doctorate: includes such degrees as Doctor of Education, Doctor of Juridical Science, Doctor of Public Health, and Doctor of Philosophy degree in any field such as agronomy, food technology, education, engineering, public administration, ophthalmology, or radiology.

First-professional: includes the fields of dentistry (DDS or DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), pharmacy (DPharm or BPharm), podiatric medicine (DPM), veterinary medicine (DVM), chiropractic (DC or DCM), law (JD) and theological professions (MDiv, MHL).

Terminal degree: the highest degree in a field: example, M. Arch (architecture) and MFA (master of fine arts).

11			Full-Time	Part-Time	Total
<b>I</b> 1	a)	Total number of instructional faculty	116	69	185
<b>I1</b>	b)	Total number who are members of minority groups	9	8	17
<b>I1</b>	c)	Total number who are women	42	27	69
<b>I1</b>	d)	Total number who are men	74	42	116
11	e)	Total number who are nonresident aliens (international)	4	3	7
I1	f)	Total number with doctorate, first professional, or other terminal degree	108	43	151
<b>I</b> 1	g)	Total number whose highest degree is a master's but not a terminal master's	6	11	17

<b>I1</b>	h)	Total number whose highest degree is a bachelor's	2	7	9
	:\	Total number whose highest degree is unknown or other			
<b>I1</b>	1)	(Note: Items <b>f</b> , <b>g</b> , <b>h</b> , and <b>i</b> must sum up to item <b>a</b> .)	0	8	8

#### 12 Student to Faculty Ratio

Report the Fall 2003 ratio of full-time equivalent students (full-time plus 1/3 part time) to full-time equivalent instructional faculty (full time plus 1/3 part time). In the ratio calculations, exclude both faculty and students in stand-alone graduate or professional programs such as medicine, law, veterinary, dentistry, social work, business, or public health in which faculty teach virtually only graduate level students. Do not count undergraduate or graduate student teaching assistants as faculty.

12	Fall 2003 Student to Faculty ratio	10	to 1.

#### Undergraduate Class Size

13

13

13

In the table below, please use the following definitions to report information about the size of classes and class sections offered in the Fall 2003 term.

Class Sections: A class section is an organized course offered for credit, identified by discipline and number, meeting at a stated time or times in a classroom or similar setting, and not a subsection such as a laboratory or discussion session. Undergraduate class sections are defined as any sections in which at least one degree-seeking undergraduate student is enrolled for credit. Exclude distance learning classes and noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Exclude students in independent study, co-operative programs, internships, foreign language taped tutor sessions, practicums, and all students in one-on-one classes. Each class section should be counted only once and should not be duplicated because of course catalog cross-listings.

Class Subsections: A class subsection includes any subsection of a course, such as laboratory, recitation, and discussion subsections that are supplementary in nature and are scheduled to meet separately from the lecture portion of the course. Undergraduate subsections are defined as any subsections of courses in which degree-seeking undergraduate students enrolled for credit. As above, exclude noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Each class subsection should be counted only once and should not be duplicated because of cross-listings.

Using the above definitions, please report for each of the following class-size intervals the number of class sections and class subsections offered in Fall 2003. For example, a lecture class with 800 students who met at another time in 40 separate labs with 20 students should be counted once in the "100+" column in the class section column and 40 times under the "20-29" column of the class subsections table.

#### **Number of Class Sections with Undergraduates Enrolled**

Undergraduate Class Size (p	provide numbers)
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13	CLASS	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
13	SECTIONS	99	157	76	26	9	1	0	368

13	CLASS	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
	SUB-								
13	SECTIONS	6	20	22	0	0	0	0	48

#### J. DEGREES CONFERRED

- J1 Degrees conferred between July 1, 2002 and June 30, 2003 (Reference: IPEDS Completions, Part A)
- J1 For each of the following discipline areas, provide the percentage of diplomas/certificates, associate, and bachelor deq awarded.

J1	Category	Bachelor's	CIP 1990 Categories to Include	CIP 2000 Categories to Include
J1	Agriculture		1 and 2	1
J1	Architecture		4	4
J1	Area and ethnic studies	2.80%	5	5
J1	Biological/life sciences	12.20%	26	26
J1	Business/marketing		8 and 52	52
J1	Communications/communication technologies	1.00%	9 and 10	9 and 10
J1	Computer and information sciences		11	11
J1	Education		13	13
J1	Engineering/engineering technologies		14 and 15	14 and 15
J1	English	7.10%	23	23
J1	Foreign languages and literature	3.81%	16	16
J1	Health professions and related sciences	0.30%	51	51
J1	Home economics and vocational home economics		19 and 20	19
J1	Interdisciplinary studies		30	30
J1	Law/legal studies		22	22
J1	Liberal arts/general studies		24	24
J1	Library science		25	25
J1	Mathematics	4.60%	27	27
J1	Military science and technologies		28 and 29	29
J1	Natural resources/environmental science		3	3
J1	Parks and recreation		31	31
J1	Personal and miscellaneous services		12	12
J1	Philosophy, religion, theology	6.80%	38 and 39	38 and 39
J1	Physical sciences	10.10%	40 and 41	40 and 41
J1	Protective services/public administration		43 and 44	43 and 44
J1	Psychology	10.60%	42	42
J1	Social sciences and history	31.90%	45	45 and 54
J1	Trade and industry		46, 47, 48, and 49	46, 47, 48, and 49
J1	Visual and performing arts	8.90%	50	50
J1	Other			
J1	TOTAL (should = 100%)	100.11%		

## **Common Data Set Definitions**

All definitions related to the financial aid section appear at the end of the Definitions document.

Items preceded by an asterisk (\*) represent definitions agreed to among publishers which do not appear on the CDS document but may be present on individual publishers' surveys.

\*Academic advisement: Plan under which each student is assigned to a faculty member or a trained adviser, who, through regular meetings, helps the student plan and implement immediate and long-term academic and vocational goals.

**Accelerated program:** Completion of a college program of study in fewer than the usual number of years, most often by attending summer sessions and carrying extra courses during the regular academic term.

**Admitted student:** Applicant who is offered admission to a degree-granting program at your institution.

\*Adult student services: Admission assistance, support, orientation, and other services expressly for adults who have started college for the first time, or who are re-entering after a lapse of a few years.

**American Indian or Alaska native**: A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.

**Applicant (first-time, first year):** An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution).

**Application fee:** That amount of money that an institution charges for processing a student's application for acceptance. This amount is *not* creditable toward tuition and required fees, nor is it refundable if the student is not admitted to the institution.

**Asian or Pacific Islander:** A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or Pacific Islands. This includes people from China, Japan, Korea, the Philippine Islands, American Samoa, India, and Vietnam.

**Associate degree:** An award that normally requires at least two but less than four years of full-time equivalent college work.

**Bachelor's degree:** An award (baccalaureate or equivalent degree, as determined by the Secretary of the U.S. Department of Education) that normally requires at least four years but *not* more than five years of full-time equivalent college-level work. This includes ALL bachelor's degrees conferred in a five-year cooperative (work-study plan) program. (A cooperative plan provides for alternate class attendance and employment in business, industry, or government; thus, it allows students to combine actual work experience with their college studies.) Also, it includes bachelor's degrees in which the normal four years of work are completed in three years.

**Black**, **non-Hispanic**: A person having origins in any of the black racial groups of Africa (except those of Hispanic origin).

Board (charges): Assume average cost for 19 meals per week or the maximum meal plan.

**Books and supplies (costs):** Average cost of books and supplies. Do not include unusual costs for special groups of students (e.g., engineering or art majors), unless they constitute the majority of students at your institution.

**Calendar system:** The method by which an institution structures most of its courses for the academic year.

\*Career and placement services: A range of services, including (often) the following: coordination of visits of employers to campus; aptitude and vocational testing; interest inventories, personal counseling; help in resume writing, interviewing, launching the job search; listings for those students desiring employment and those seeking permanent positions; establishment of a permanent reference folder; career resource materials.

Carnegie units: One year of study or the equivalent in a secondary school subject.

Certificate: See Postsecondary award, certificate, or diploma.

**Class rank:** The relative numerical position of a student in his or her graduating class, calculated by the high school on the basis of grade-point average, whether weighted or unweighted.

**College-preparatory program:** Courses in academic subjects (English, history and social studies, foreign languages, mathematics, science, and the arts) that stress preparation for college or university study.

**Common Application:** The standard application form distributed by the National Association of Secondary School Principals for a large number of private colleges who are members of the Common Application Group.

\*Community service program: Referral center for students wishing to perform volunteer work in the community or participate in volunteer activities coordinated by academic departments.

**Commuter:** A student who lives off campus in housing that is not owned by, operated by, or affiliated with the college. This category includes students who commute from home and students who have moved to the area to attend college.

**Contact hour:** A unit of measure that represents an hour of scheduled instruction given to students. Also referred to as clock hour.

**Continuous basis (for program enrollment):** A calendar system classification that is used by institutions that enroll students at any time during the academic year. For example, a cosmetology school or a word processing school might allow students to enroll and begin studies at various times, with no requirement that classes begin on a certain date.

**Cooperative housing:** College-owned, -operated, or -affiliated housing in which students share room and board expenses and participate in household chores to reduce living expenses.

**Cooperative (work-study plan) program:** A program that provides for alternate class attendance and employment in business, industry, or government.

\*Counseling service: Activities designed to assist students in making plans and decisions related to their education, career, or personal development.

**Credit:** Recognition of attendance or performance in an instructional activity (course or program) that can be applied by a recipient toward the requirements for a degree, diploma, certificate, or other formal award.

**Credit course:** A course that, if successfully completed, can be applied toward the number of courses required for achieving a degree, diploma, certificate, or other formal award.

**Credit hour:** A unit of measure representing an hour (50 minutes) of instruction over a 15-week period in a semester or trimester system or a 10-week period in a quarter system. It is applied toward the total number of hours needed for completing the requirements of a degree, diploma, certificate, or other formal award.

**Cross-registration:** A system whereby students enrolled at one institution may take courses at another institution without having to apply to the second institution.

**Deferred admission:** The practice of permitting admitted students to postpone enrollment, usually for a period of one academic term or one year.

**Degree:** An award conferred by a college, university, or other postsecondary education institution as official recognition for the successful completion of a program of studies.

**Degree-seeking students:** Students enrolled in courses for credit who are recognized by the institution as seeking a degree or formal award. At the undergraduate level, this is intended to include students enrolled in vocational or occupational programs.

**Differs by program (calendar system):** A calendar system classification that is used by institutions that have occupational/vocational programs of varying length. These schools may enroll students at specific times depending on the program desired. For example, a school might offer a two-month program in January, March, May, September, and November; and a three-month program in January, April, and October.

Diploma: See Postsecondary award, certificate, or diploma.

**Distance learning:** An option for earning course credit at off-campus locations via cable television, internet, satellite classes, videotapes, correspondence courses, or other means.

**Doctoral degree:** The highest award a student can earn for graduate study. The doctoral degree classification includes such degrees as Doctor of Education, Doctor of Juridical Science, Doctor of Public Health, and the Doctor of Philosophy degree in any field such as agronomy, food technology, education, engineering, public administration, ophthalmology, or radiology. For the Doctor of Public Health degree, the prior degree is generally earned in the closely related field of medicine or in sanitary engineering.

**Double major:** Program in which students may complete two undergraduate programs of study simultaneously.

**Dual enrollment:** A program through which high school students may enroll in college courses while still enrolled in high school. Students are not required to apply for admission to the college in order to participate.

**Early action plan:** An admission plan that allows students to apply and be notified of an admission decision well in advance of the regular notification dates. If admitted, the candidate is not committed to enroll; the student may reply to the offer under the college's regular reply policy.

**Early admission:** A policy under which students who have not completed high school are admitted and enroll full time in college, usually after completion of their junior year.

**Early decision plan:** A plan that permits students to apply and be notified of an admission decision (and financial aid offer if applicable) well in advance of the regular notification date. Applicants agree to accept an offer of admission and, if admitted, to withdraw their applications from other colleges. There are three possible decisions for early decision applicants: admitted, denied, or not admitted but forwarded for consideration with the regular applicant pool, without prejudice.

**English as a Second Language (ESL):** A course of study designed specifically for students whose native language is not English.

**Exchange student program-domestic:** Any arrangement between a student and a college that permits study for a semester or more at another college **in the United States** without extending the amount of time required for a degree. **See also Study abroad**.

**External degree program:** A program of study in which students earn credits toward a degree through independent study, college courses, proficiency examinations, and personal experience. External degree programs require minimal or no classroom attendance.

**Extracurricular activities (as admission factor):** Special consideration in the admissions process given for participation in both school and nonschool-related activities of interest to the college, such as clubs, hobbies, student government, athletics, performing arts, etc.

**First professional certificate (postdegree):** An award that requires completion of an organized program of study designed for persons who have completed the first professional degree. Examples could be refresher courses or additional units of study in a specialty or subspecialty.

**First professional degree:** An award in one of the following fields: Chiropractic (DC, DCM), dentistry (DDS, DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), rabbinical and Talmudic studies (MHL, Rav), Pharmacy (BPharm, PharmD), podiatry (PodD, DP, DPM), veterinary medicine (DVM), law (LLB, JD), divinity/ministry (BD, MDiv).

**First-time student:** A student attending any institution for the first time at the level enrolled. Includes students enrolled in the fall term who attended a postsecondary institution for the first time at the same level in the prior summer term. Also includes students who entered with advanced standing (college credit earned before graduation from high school).

**First-time**, **first-year** (**freshman**) **student**: A student attending any institution for the first time at the undergraduate level. Includes students enrolled in the fall term who attended college for the first time in the prior summer term. Also includes students who entered with advanced standing (college credits earned before graduation from high school).

**First-year student:** A student who has completed less than the equivalent of 1 full year of undergraduate work; that is, less than 30 semester hours (in a 120-hour degree program) or less than 900 contact hours.

Freshman: A first-year undergraduate student.

\*Freshman/new student orientation: Orientation addressing the academic, social, emotional, and intellectual issues involved in beginning college. May be a few hours or a few days in length; at some colleges, there is a fee.

**Full-time student (undergraduate):** A student enrolled for 12 or more semester credits, 12 or more quarter credits, or 24 or more contact hours a week each term.

**Geographical residence (as admission factor):** Special consideration in the admission process given to students from a particular region, state, or country of residence.

**Grade-point average (academic high school GPA):** The sum of grade points a student has earned in secondary school divided by the number of courses taken. The most common system of assigning numbers to grades counts four points for an A, three points for a B, two points for a C, one point for a D, and no points for an E or F. Unweighted GPA's assign the same weight to each course. Weighting gives students additional points for their grades in advanced or honors courses.

**Graduate student:** A student who holds a bachelor's or first professional degree, or equivalent, and is taking courses at the post-baccalaureate level.

\*Health services: Free or low cost on-campus primary and preventive health care available to students.

**High school diploma or recognized equivalent:** A document certifying the successful completion of a prescribed secondary school program of studies, or the attainment of satisfactory scores on the Tests of General Educational Development (GED), or another state-specified examination.

**Hispanic:** A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

**Honors program:** Any special program for very able students offering the opportunity for educational enrichment, independent study, acceleration, or some combination of these.

**Independent study:** Academic work chosen or designed by the student with the approval of the department concerned, under an instructor's supervision, and usually undertaken outside of the regular classroom structure.

**In-state tuition:** The tuition charged by institutions to those students who meet the state's or institution's residency requirements.

International student: See Nonresident alien.

**Internship:** Any short-term, supervised work experience usually related to a student's major field, for which the student earns academic credit. The work can be full- or part-time, on- or off-campus, paid or unpaid.

\*Learning center: Center offering assistance through tutors, workshops, computer programs, or audiovisual equipment in reading, writing, math, and skills such as taking notes, managing time, taking tests

\*Legal services: Free or low cost legal advice for a range of issues (personal and other).

**Liberal arts/career combination:** Program in which a student earns undergraduate degrees in two separate fields, one in a liberal arts major and the other in a professional or specialized major, whether on campus or through cross-registration.

**Master's degree:** An award that requires the successful completion of a program of study of at least the full-time equivalent of one but not more than two academic years of work beyond the bachelor's degree.

**Minority affiliation (as admission factor):** Special consideration in the admission process for members of designated racial/ethnic minority groups.

\*Minority student center: Center with programs, activities, and/or services intended to enhance the college experience of students of color.

**Nonresident alien:** A person who is not a citizen or national of the United States and who is in this country on a visa or temporary basis and does not have the right to remain indefinitely.

\*On-campus day care: Licensed day care for students' children (usually age 3 and up); usually for a fee.

**Open admission:** Admission policy under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications.

**Other expenses (costs):** Include average costs for clothing, laundry, entertainment, medical (if not a required fee), and furnishings.

**Out-of-state tuition:** The tuition charged by institutions to those students who do not meet the institution's or state's residency requirements.

**Part-time student (undergraduate):** A student enrolled for fewer than 12 credits per semester or quarter, or fewer than 24 contact hours a week each term.

\*Personal counseling: One-on-one or group counseling with trained professionals for students who want to explore personal, educational, or vocational issues.

**Post-baccalaureate certificate:** An award that requires completion of an organized program of study requiring 18 credit hours beyond the bachelor's; designed for persons who have completed a baccalaureate degree but do not meet the requirements of academic degrees carrying the title of master.

**Post-master's certificate:** An award that requires completion of an organized program of study of 24 credit hours beyond the master's degree but does not meet the requirements of academic degrees at the doctoral level.

**Postsecondary award, certificate, or diploma:** Includes the following three IPEDS definitions for postsecondary awards, certificates, and diplomas of varying durations and credit/contact hour requirements—

Less Than 1 Academic Year: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in less than 1 academic year (2 semesters or 3 quarters) or in less than 900 contact hours by a student enrolled full-time.

At Least 1 But Less Than 2 Academic Years: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 1 but less than 2 full-time equivalent academic years, or designed for completion in at least 30 but less than 60 credit hours, or in at least 900 but less than 1,800 contact hours.

At Least 2 But Less Than 4 Academic Years: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 2 but less than 4 full-time equivalent academic years, or designed for completion in at least 60 but less than 120 credit hours, or in at least 1,800 but less than 3,600 contact hours.

**Private institution:** An educational institution controlled by a private individual(s) or by a nongovernmental agency, usually supported primarily by other than public funds, and operated by other than publicly elected or appointed officials.

**Private for-profit institution:** A private institution in which the individual(s) or agency in control receives compensation, other than wages, rent, or other expenses for the assumption of risk.

**Private nonprofit institution:** A private institution in which the individual(s) or agency in control receives no compensation, other than wages, rent, or other expenses for the assumption of risk. These include both independent nonprofit schools and those affiliated with a religious organization.

Proprietary institution: See Private for-profit institution.

**Public institution:** An educational institution whose programs and activities are operated by publicly elected or appointed school officials, and which is supported primarily by public funds.

**Quarter calendar system:** A calendar system in which the academic year consists of three sessions called quarters of about 12 weeks each. The range may be from 10 to 15 weeks. There may be an additional quarter in the summer.

**Race/ethnicity:** Category used to describe groups to which individuals belong, identify with, or belong in the eyes of the community. The categories do not denote scientific definitions of anthropological origins. A person may be counted in only one group.

**Race/ethnicity unknown:** Category used to classify students or employees whose race/ethnicity is not known and whom institutions are unable to place in one of the specified racial/ethnic categories.

**Religious affiliation/commitment (as admission factor):** Special consideration given in the admission process for affiliation with a certain church or faith/religion, commitment to a religious vocation, or observance of certain religious tenets/lifestyle.

\*Religious counseling: One-on-one or group counseling with trained professionals for students who want to explore religious problems or issues.

\*Remedial services: Instructional courses designed for students deficient in the general competencies necessary for a regular postsecondary curriculum and educational setting.

**Required fees:** Fixed sum charged to students for items not covered by tuition and required of such a large proportion of all students that the student who does NOT pay is the exception. Do not include application fees or optional fees such as lab fees or parking fees.

Resident alien or other eligible non-citizen: A person who is not a citizen or national of the United States and who has been admitted as a legal immigrant for the purpose of obtaining permanent resident alien status (and who holds either an alien registration card [Form I-551 or I-151], a Temporary Resident Card [Form I-688], or an Arrival-Departure Record [Form I-94] with a notation that conveys legal immigrant status, such as Section 207 Refugee, Section 208 Asylee, Conditional Entrant Parolee or Cuban-Haitian).

**Room and board (charges)—on campus:** Assume double occupancy in institutional housing and 19 meals per week (or maximum meal plan).

**Secondary school record (as admission factor):** Information maintained by the secondary school that may include such things as the student's high school transcript, class rank, GPA, and teacher and counselor recommendations.

**Semester calendar system:** A calendar system that consists of two semesters during the academic year with about 16 weeks for each semester of instruction. There may be an additional summer session.

**Student-designed major:** A program of study based on individual interests, designed with the assistance of an adviser.

**Study abroad:** Any arrangement by which a student completes part of the college program studying in another country. Can be at a campus abroad or through a cooperative agreement with some other U.S. college or an institution of another country.

\*Summer session: A summer session is shorter than a regular semester and not considered part of the academic year. It is not the third term of an institution operating on a trimester system or the fourth term of an institution operating on a quarter calendar system. The institution may have 2 or more sessions occurring in the summer months. Some schools, such as vocational and beauty schools, have year-round classes with no separate summer session.

**Talent/ability (as admission factor):** Special consideration given to students with demonstrated talent/abilities in areas of interest to the institution (e.g., sports, the arts, languages, etc.).

**Teacher certification program:** Program designed to prepare students to meet the requirements for certification as teachers in elementary, middle/junior high, and secondary schools.

**Transfer applicant:** An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has previously attended another college or university and earned college-level credit.

**Transfer student:** A student entering the institution for the first time but known to have previously attended a postsecondary institution at the same level (e.g., undergraduate). The student may transfer with or without credit.

**Transportation (costs):** Assume two round trips to student's hometown per year for students in institutional housing or daily travel to and from your institution for commuter students.

Trimester calendar system: An academic year consisting of 3 terms of about 15 weeks each.

**Tuition:** Amount of money charged to students for instructional services. Tuition may be charged per term, per course, or per credit.

\*Tutoring: May range from one-on-one tutoring in specific subjects to tutoring in an area such as math, reading, or writing. Most tutors are college students; at some colleges, they are specially trained and certified.

**Unit:** a standard of measurement representing hours of academic instruction (e.g., semester credit, quarter credit, contact hour).

**Undergraduate:** A student enrolled in a four- or five-year bachelor's degree program, an associate degree program, or a vocational or technical program below the baccalaureate.

\*Veteran's counseling: Helps veterans and their dependents obtain benefits for their selected program and provides certifications to the Veteran's Administration. May also provide personal counseling on the transition from the military to a civilian life.

\*Visually impaired: Any person whose sight loss is not correctable and is sufficiently severe as to adversely affect educational performance.

**Volunteer work (as admission factor):** Special consideration given to students for activity done on a volunteer basis (e.g., tutoring, hospital care, working with the elderly or disabled) as a service to the community or the public in general.

**Wait list:** List of students who meet the admission requirements but will only be offered a place in the class if space becomes available.

**Weekend college:** A program that allows students to take a complete course of study and attend classes only on weekends.

**White, non-Hispanic:** A person having origins in any of the original peoples of Europe, North Africa, or the Middle East (except those of Hispanic origin).

\*Women's center: Center with programs, academic activities, and/or services intended to promote an understanding of the evolving roles of women.

**Work experience (as admission factor):** Special consideration given to students who have been employed prior to application, whether for relevance to major, demonstration of employment-related skills, or as explanation of student's academic and extracurricular record.

#### **Financial Aid Definitions**

**Financial aid applicant**: Any applicant who submits **any one of** the institutionally required financial aid applications/forms, such as the FAFSA.

**Indebtedness**: Aggregate dollar amount borrowed through any loan programs (federal, state, subsidized, unsubsidized, private, etc.; excluding parent loans) while the student was enrolled at an institution. Student loans co-signed by a parent are assumed to be the responsibility of the student and **should** be included.

**Institutional and external funds**: Endowment, alumni, or external monies for which the institution determines the recipient or the dollar amount awarded.

**Financial need**: As determined by your institution using the federal methodology and/or your institution's own standards.

**Need-based aid**: College-funded or college-administered award from institutional, state, federal, or other sources for which a student must have financial need to qualify. This includes both institutional and noninstitutional student aid (grants, jobs, and loans).

**Need-based scholarship or grant aid**: Scholarships and grants from institutional, state, federal, or other sources for which a student must have financial need to qualify.

**Need-based self-help aid**: Loans and jobs from institutional, state, federal, or other sources for which a student must demonstrate financial need to qualify.

**Non-need-based scholarship or grant aid**: Scholarships and grants, gifts, or merit-based aid from institutional, state, federal, or other sources (including unrestricted funds or gifts and endowment income) awarded solely on the basis of academic achievement, merit, or any other non-need-based reason. When reporting questions H1 and H2, non-need-based aid that is used to meet need should be counted as need-based aid.

#### Note: Suggested order of precedence for counting non-need money as need-based:

Non-need institutional grants

Non-need tuition waivers

Non-need athletic awards

Non-need federal grants

Non-need state grants

Non-need outside grants

Non-need student loans

Non-need parent loans

Non-need work

**Non-need-based self-help aid**: Loans and jobs from institutional, state, or other sources for which a student need not demonstrate financial need to qualify.

**Scholarships/grants from external sources**: Monies received from outside (private) sources that the student brings with them (e.g., Kiwanis, National Merit scholarships). The institution may process paperwork to receive the dollars, but it has no role in determining the recipient or the dollar amount awarded.

**Work study and employment**: Federal and state work study aid, and any employment packaged by your institution in financial aid awards.