

WHITMAN COLLEGE



Campus Security Authority (CSA)

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Reporting Requirements

2015-2016

WHITMAN COLLEGE Campus Security Authorities

The Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act is a federal law that requires colleges and universities to disclose information about crime on and around their campuses. Whitman complies with this law through our October 1st Annual Security Report which can be found at:

www.whitman.edu/security

Campus Security Authorities (CSAs) are security officers or other campus officials (faculty, staff and/or students) with significant responsibility for campus and student activities. All CSAs have a responsibility under Clery to report information for timely warnings and crime statistics as soon as they are made aware of a Clery crime incident.

At Whitman, Campus Security Authorities fall into one of four categories which include:

1. Security officers.
2. Staff or students other than security officers, who have responsibility for campus security including individuals who monitor access into a campus facility, act as event security or escort students around campus after dark.
 - GAC Building Managers
 - Reid Center Building Managers
 - Resident Assistants
 - Security Escorts

3. Individuals or offices specified in the annual Clery report to which students and employees should report criminal offenses.

- Dean of Students Office
- Residence Life Office
- Student Conduct Administrator
- Title IX Administrator

4. An official of an institution who has significant responsibility for student and campus activities. An official is defined as any person who has the authority and the duty to take action or respond to particular issues on behalf of the institution.

- Athletics Director/Varsity Coaches
- Club Sports Coaches and Chaperones
- Club/Organization Advisers
- Debate Coaches
- Off-Campus Studies Staff
- Greek Adviser
- Intercultural Center Staff
- Outdoor Program Staff/Student Leaders
- Student Activities Staff
- Student Engagement Center Staff

Please Note:

Whether or not Whitman pays an individual is not a factor in determining whether that individual can be a CSA.

Campus Security Authorities REPORTING REQUIREMENTS

WHAT TO REPORT:

CSAs must report three (3) distinct categories of crimes. The first category includes the seven (7) Clery Crimes:

1. Criminal Homicide.
2. Sex Offenses*
3. Robbery
4. Aggravated Assault
5. Burglary
6. Motor Vehicle Theft
7. Arson

*Sex offenses include unwanted fondling, rape, incest, statutory rape, domestic violence, dating violence and stalking,

CSAs must also report arrests and referrals for disciplinary action for alleged violations of **state law** (and not merely violations of campus policy) for the following three (3) areas:

- Liquor law violations
- Drug law violations
- Illegal weapon possession.

Finally, CSAs must report hate crimes—crimes that manifest evidence that the victim was intentionally selected because of the perpetrator's bias or the perpetrator perceived the person to be in one of the protected group categories. These categories include:

- Race
- Gender
- Religion
- Sexual Orientation
- Ethnicity/National Origin
- Disability

HOW TO REPORT:

If you have been designated as a Campus Security Authority (CSA), this means that if you witness, learn of or hear about a Clery Act crime, you must immediately contact Security at 509-527-5777 and report what happened and where it happened. You may identify the victim or keep the victim's identify confidential.**

Security will enter the crime report information a CSA provides to them into their daily crime log and make a report in the Advocate/Clery data base. These crime reports are included in the annual campus crime statistics, available on the Security Web site at:

www.whitman.edu/security

**Please note that in the area of sex offenses, including domestic violence, dating violence and stalking, Title IX trumps Clery in terms of reporting names. If you are reporting a sex offense and you know the victim's name (or any other identifying information), you are obligated to share that information with the Title IX Administrator (Juli Dunn). In cases of sex offenses, CSAs may report directly to the Title IX Administrator without reporting to Security, as the Title IX Administrator will enter a daily crime log and Advocate/Clery data base report.

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Questions about the Clery Disclosure of Campus Security Policy and Crime Statistics Act should be directed to the Whitman College Security Department, 509-527-5777.

THANK YOU!