

Working & Volunteering Abroad

PRE-PLANNING CHECKLIST

Regardless of whether you are considering working abroad through an organization on this list or one that you find on your own, we urge you to be proactive in making sure the organization offers job placement and support services that suit your interests and needs, and that it is a legitimate operation.

To gauge the quality of a work abroad organization, we suggest you start with the following:

- Contact the program directly and ask them detailed questions about what they have to offer.
- Ask the program to supply names and contact information of past participants whom you can contact and question about their experience on the program.
- Contact the Better Business Bureau (www.bbb.org) to ascertain if there have been problems with the organization.
- Scrutinize all employment contracts carefully before signing, and ask your employer if you have any questions or concerns.
- Be sure you understand what support services the program provides, such as airport pick-up, housing, medical insurance, etc.
- Inquire with the program about whether you will need a work visa and if they help facilitate the processing of that visa.

ON-CAMPUS RESOURCES



The Student Engagement Center
Reid Campus Center 219

<http://www.whitman.edu/content/studentengagement/>
<https://www.facebook.com/WhitmanCollegeSEC>



Off-Campus Studies
Memorial 204

<http://www.whitman.edu/content/ocs/returning/work-abroad>

WEBSITES WE RECOMMEND

- www.transitionsabroad.com – Portal for work abroad, study abroad, cultural travel, and living overseas.
- www.overseasjobs.com – Overseas jobs, international contracts, employment opportunities, and resources.
- www.idealists.org – Interactive site where organizations and people can exchange resources and ideas and locate opportunities and supporters; mostly focuses on non-profit organizations.
- www.onesmallplanet.com – International work, study, volunteer, and travel resource.
- www.goabroad.com – International education and experiential travel resource.
- <http://www.eslcafe.com> – clearing house for ESL job postings in China, Korea, and other international locations. Also features other ESL resources.

Work & Volunteer Abroad Opportunities - Worldwide



Association of International Development and Exchange (AIDE)

Website: <http://www.aideabroad.org/>

Telephone: 1-866-622-7623

A range of opportunities, including volunteer, job, internship, and teaching placements, in Argentina, Australia, Brazil, Canada, China, Costa Rica, Ecuador, England, Germany, Guatemala, Ireland, Peru, South Africa, and Spain. Program fees charged. Program duration two months to 1 year depending on country/program.

Deadline: Varies by program.



Working Adventures Worldwide

BUNAC (Working Adventures Worldwide)

Website: www.bunac.org

Tel: 1-800-GO-BUNAC (1-800-462-8622)

Short-term work and internship permits for Australia, Britain, Canada, France, Ireland, and New Zealand lasting 3-12 months depending on the country. You must be a US citizen. Other eligibility requirements vary by country. Fees are charged for the work permits. Participants find their own positions, but BUNAC offices in the US and overseas will assist. Four to seventeen-week long volunteer positions available in South Africa, Cambodia, and Peru.

Deadline: Ongoing



UNIVERSITY OF CAMBRIDGE

Cambridge English Language Teaching Association (CELTA)

Website: www.english-international.com/CELTA.html

This is a widely recognized certification program for teaching English as a second or foreign language. Some CELTA centers provide work abroad contacts to those who successfully complete the training program.



CCUSA
CCUSA.COM

Camp Counselors USA (CCUSA)

Website: www.ccusa.com

Tel: 415-339-2728 or 415-339-2740 or 415-339-1832

Work opportunities in summer camps in Russia and Croatia. Work Adventures Down Under Program in Australia & New Zealand allows for work up to 4 years. Volunteer opportunities available in Ethiopia, Ghana, Kenya, Namibia, Rwanda, Cambodia, China, India, Nepal, Philippines, Thailand, Vietnam, Costa Rica, Ecuador, Honduras, Panama, and Peru. See website for details.

Deadline: Ongoing



CIEE Teach Abroad

Website: <http://www.ciee.org/teach/>

Tel: 1-800-40-STUDY (1-800-407-8839)

All over the world live people with a great desire to learn the English language—and to absorb American culture. Be part of this historical and essential cultural exchange as you teach about your family, your work, and your interests alongside vocabulary and verb conjugation. Jobs in the Spanish-speaking world require the equivalent of 4 semesters of college Spanish. CIEE Teach Abroad offers programs in Chile, China, Dominican Republic, South Korea, Spain, Thailand, and Vietnam.

Deadline: Chile (March 30/Sept 1), China (May 1/Nov 15), Dominican Republic (Dec 1), South Korea (Rolling Admission), Spain (Mar 15), Thailand (Mar 28/Jun 15), and Vietnam (Feb 1/ Jun 1). (Early applications are encouraged because as programs fill they become increasingly competitive.)



Fulbright English Teaching Assistantships

Website: http://us.fulbrightonline.org/thinking_teaching.html

Whitman College Contact: Keith Raether

Tel: 509-527-5184

One-year positions teaching English are available in Africa, Asia, Europe, the Middle East, and Latin America. The nature of the teaching responsibilities and level of competitiveness for positions varies from country to country.

Deadline: October



IAESTE UNITED STATES

International Association for the Exchange of Students for Technical Experience USA (IAESTE)

Website: <http://www.iaesteunitedstates.org>

Tel: 410-997-3069

Paid internships (8-12 weeks in summer, as well as long-term placements) are available in industry, research institutes, universities, consulting firms, labs, and other work environments (technical focus) in more than 70 countries. Applicants must be full-time students at time of application. IAESTE will also facilitate work permit paperwork for students.

Deadline: January



International Schools Services

Website: <http://www.iss.edu>

Tel: 609-452-0990

ISS is a placement service for teachers with certification but without experience. Areas in special demand include math, science, computers, librarians and elementary teaching. Applicants must have a BA, teaching certification, experience living overseas and be willing to sign a two-year contract. Not limited to recent graduates.

Deadline: Ongoing



Peace Corps

Peace Corps

Website: <http://www.peacecorps.gov>

Contact: Whitman Student Engagement Center

Tel: 800-424-8580

Volunteer teaching and technical positions in developing countries.

Deadline: Ongoing



SWAP Working Holidays

Website: http://www.swap.ca/out_eng/index.aspx

Contact: swapinfo@swap.ca

3-12 month internships for Canadian citizens in China, Britain, Ireland, France, Germany, Austria, New Zealand, Australia, Japan, Thailand, & South Africa. Pay registration fee for help with work permit paperwork and support in job and housing search.

Deadline: Varies by program



U.S. English Language Teaching Assistantship Program in Austria

Website: <http://www.fulbright.at/us-teaching-assistantships/program-description.html>

Whitman College Contact: Keith Raether

Tel: 509-527-5184

Since 1963, this program has allowed U.S. college graduates to work in secondary schools throughout Austria. Teaching assistants in Austria enhance the learning of the English language and teach about the "American way of life" in the Austrian classroom. This program is administered by the Austrian-American Educational Commission and requires a different application from the Fulbright English Teaching Assistantship Grants in Germany.

Deadline: Complete applications for 2012-13 will be accepted between November 15, 2011 and January 15, 2012 (postmark).



U.S. State Department

Website: <http://www.careers.state.gov/students/programs.html#SIP>

Spring, summer or fall internships with the State Department in any one of a number of bureaus (i.e. Bureau of Western Hemisphere Affairs, Bureau of European and Eurasian Affairs). Some students work in Washington D.C. while others have the opportunity to work at an embassy overseas. Must currently be a U.S. citizen and currently a junior, senior, or graduate student at an accredited college or university. These are unpaid internships.

Deadline: Typically November 1 for summer, March 1 for fall, and July 1 for spring.



World Teach

Website: www.worldteach.org

Tel: 1-800-483-2240

E-mail: info@worldteach.org

Year-long teaching positions in American Samoa, Bangladesh, Chile, China, Colombia, Costa Rica, Ecuador, Georgia, Guyana, The Marshall Islands, Micronesia, Namibia, Panama, Rwanda, Tanzania, and Thailand. One semester teaching positions in Namibia, Panama, and Tanzania. Two-month summer positions teaching English in China, Costa Rica, Ecuador, Namibia, South Africa and Poland. Program fees vary depending on country. Living allowance and/or room and board may be provided.

Deadline: Varies by country

Work & Volunteer Abroad Opportunities - Europe



Cultural Vistas

Website: <http://www.culturalvistas.org>

E-mail: info@culturalvistas.org

Cultural Vistas offers a number of exchange programs and professional work internships, including 3-month internships in Germany, Switzerland, Spain, Chile, and Argentina, as well as work abroad opportunities and fellowships in Germany and Switzerland. All programs require some language skills of applicants. Organization will work authorization process for up to 18 months in Germany and Switzerland.

Deadline: Varies by country



Central European Teaching Program (CETP)

Website: <http://www.cetp.info>

Contact: Mary Rose

E-mail: mary@cetp.info

Tel: 503-287-4977

English-language teaching positions for ten or six months in Hungary. Applicants must be a native speaker of English, have a bachelor's degree, complete TESL or education course before departure, and must complete at least 20 hours of teaching experience before departure.

Deadline: Accept applications year-round.



German Marshall Fund Internship

Contact: German Marshall Fund, Washington DC

Tel: 202-683-2650

Email: info@gmfus.org

Website: <http://www.gmfus.org>

Graduates with German fluency and interest in US-German relations may apply for 9-month internships. There is no application form, so please inquire with the German Marshall Fund.

Deadline: Rolling



InterExchange

Website: www.interexchange.org

Tel: 212-924-0446 or 800-597-3675

E-mail: info@interexchange.org, workabroad@interexchange.org

InterExchange offers [work & travel jobs](#), [international internships](#), [au pair/childcare](#), [informal teaching](#) and [farm worker programs](#) around the world. Countries vary depending on demand, but have included Argentina, Australia, Austria, Chile, Costa Rica, Ecuador, France, Galapagos Islands, Germany, Ghana, India, Italy, Netherlands, Norway, New Zealand, Peru, South Africa, Spain, and Thailand. Durations range from a couple months to full year.

Deadline: Apply minimum of 2 months before desired start date.



Teaching Assistant Program in France

Website: <http://www.frenchculture.org/spip.php?rubrique424&tout=ok>

Contact: Carolyn Collins, Educational Affairs Program Officer, French Embassy in Washington, DC

Tel: 202-944-6294

The French Ministry of Education has approximately 1500 positions available each year for Americans to teach in primary and secondary schools and teaching colleges in all parts of France. Participants must be US citizens or permanent residents, between 20 and 30 years old, be at least in your third year of college or have attained college degree, and be proficient in French.

Deadlines: early January

Work & Volunteer Abroad Opportunities – Asia & Oceania

Colorado China Council for Teaching English in China

Website: www.asiacouncil.org

Colorado China Council, 4556 Apple Way, Boulder, CO 80301

Contact: Alice Renouf, Director

Tel: 303.443.1108 / Fax: 303.443.1107

E-mail: alice@asiacouncil.org

Summer and full-year positions teaching English and other subjects in China. Proficiency in Chinese not required (participants study Chinese on-site). Positions most commonly given to people with a teaching background but teaching experience is not always required. Fees range from \$1450 to \$2250.

Deadline: February 1 for full-year placement, June 1 for summer

JET

Website: www.jetprogramme.org

Contact: Professor Ron Takemoto (527-5896) or Whitman Student Engagement Center (527-5183)

Year-long positions to teach English in Japan at various levels. Coordinator for International Relations positions and Sports Exchange Advisors positions are also available. Interest in Japan required, but language proficiency is not a requirement. JET participants are expected to learn as much Japanese as possible before and during their time in Japan.

Deadline: mid November

Princeton in Asia

Website: www.princeton.edu/~pia

Contact : Anastasia Vrachnos, Executive Director or Leslie Medema, Director of Asia Operations

Tel: 609-258-3657

E-mail: pia@princeton.edu

Approximately 150 fellowships (business, NGOs, media) and English teaching positions in Cambodia, India, Mongolia, Hong Kong, Laos, Japan, China, Thailand, Taiwan, Indonesia, Singapore, Vietnam, Malaysia, South Korea, Nepal, the Philippines, Timor-Leste, and Kazakhstan. TEFL experience (minimum of 20 hours) required of teacher applicants; language experience not required.

Deadline: December 1

Whitman in China

Website: <http://www.whitman.edu/content/ocs/programs/wic/>

Contact: Susan Brick, Director of Off-Campus Studies

Whitman Off-Campus Studies Office, Mem 204

Tel: 509-527-4992

E-mail: bricksh@whitman.edu

A program for Whitman graduates to teach English or serve as native speaker teaching assistants at a university in China for one year. 6 positions available per year. Previous Chinese language study not required. TESL certification is provided to all applicants prior to departure.

Deadline: Early November for positions beginning the following August

Yirara College of the Finke River Mission

Website: <http://www.yirara.nt.edu.au/index.html>

E-mail: info@yirara.nt.edu.au

This is a school in rural Australian that serves the indigenous population of the country. Positions that often need to be filled include tutor, teacher, house parent, grounds crew, and help with the Clontarf Academy (Australian Rules football). Some positions are volunteer while others are paid.

Deadline: Rolling with positions being available at the beginning of any term. The school calendar runs year-round with 2 to 6-week breaks between terms.

****If interested in working at this school, please contact Sylvia Imbrock at sylvimbrock@gmail.com, a former Whitman student, who tutored at the school after graduation.**

Volunteer Abroad - Worldwide

American Field Service (AFS)

Website: www.afs.org/usa

Contact: 1-800-237-4636

Summer volunteer work programs for Paraguay and Thailand. Placements depend on country needs and participant interest.

Deadline: Varies by program.

International Volunteer Programs Association (IVPA)

Website: www.volunteerinternational.org

Telephone: (646)505-8209

Email: info@volunteerinternational.org

Lists NGOs and PVOs where you may find volunteer or internship opportunities. Excellent starting point.

Deadline: Varies by program.

Jesuit Volunteer Corps

Website: <http://www.jesuitvolunteers.org>

Contact: Jesuit Volunteer Corps: Northwest

Tel: 410-244-1733

E-mail: westrecruiter@jesuitvolunteers.org

Volunteers with Christian motivation are placed in teaching, nursing and community service positions. Volunteers pay for transportation to worksite; room, board, small stipend, and transportation to and from work provided.

Deadline: Rolling.

United Nations Volunteers

Website: <http://www.unv.org/>

Telephone: +49-228-815-2000

Email: information@unvolunteers.org

Visit this site to connect to a number of long-term volunteer opportunities through the U.N. Can search for jobs by country of origin, topic area, or country of interest. Must be at least 25 years old with at least 2 years of work experience. Travel costs and small stipend provided. Some resettlement costs covered as well.

Deadline: Ongoing

USAID Volunteer Student Intern Program

Website: <http://www.usaid.gov/careers/studentprograms.html>

Telephone: (202) 712-4810

Internships are fairly scarce and will be listed on the web-site as they come available.

Deadline: Ongoing

Volunteers in Asia (VIA)

Website: www.viaprograms.org

Tel: 415-904-8033

E-mail: info@viaprograms.org

One and two-year positions to teach English or work at an NGO in Cambodia, Vietnam, Indonesia, Myanmar, Thailand, and China. Must attend a weekend orientation in the spring in the San Francisco Bay Area. For undergraduates, summer six- to eight-week teaching and English resource positions also available in Indonesia and Vietnam. 20-23 positions. Program fees from \$1000-\$2500 depending on the location and length of program. Costs include round-trip airfare, basic health insurance, training, housing, visa expenses, and in-country support.

Deadline: Mid January

Volunteer Services Overseas (VSO)

Website: www.vso.org.uk

A UK/Canada version of the Peace Corps with 6-month to 2-year opportunities in over 40 countries around the globe. Traditional teaching jobs as well as opportunities for more skilled individuals. Lodging, some travel expenses, and a small living allowance are covered.

Deadline: Ongoing

Volunteer for Peace (VFP)

Website: www.vfp.org

Telephone: 802-259-2759

Email: vfp@vfp.org

2-3 week work camps in 100 countries around the world (3400 programs). Pay \$30 to join VFP, and \$300 fee for work camps.

Additional fees for volunteers serving in developing countries. Food and lodging is provided; participants are responsible for their own travel expenses. Most camps run between June and September; volunteers may sign up for multiple camps in the same or different countries.

Deadline: No specific deadline, but register as soon as possible to ensure placement in preferred projects.

World Wide Opportunities on Organic Farms (WWOOF)

Website: www.woof.org

Organization that provides information about organic farms around the world where people can volunteer to work in exchange for room and board. Participants arrange for own placement, work permits, etc.

Deadline: Apply at least one month before departure.