

# OFF-CAMPUS STUDY COURSE APPROVAL

Student Name: \_\_\_\_\_ WID: \_\_\_\_\_ Major Adviser(s): \_\_\_\_\_ Today's Date: \_\_\_\_\_

Major(s): \_\_\_\_\_ Full OCS Program Name: \_\_\_\_\_

<b>STUDENT</b>	List all courses you intend to take during your period off campus, including alternates. To determine the number of credits awarded at Whitman, look under <b>"Credits"</b> on the program information on the OCS website. Ask your major adviser to complete the sections about the transferability of OCS credit below. If appropriate, ask the chair of the department of your intended minor to complete the section about transferability of OCS credit (Note: Minors are declared at the beginning of the senior year through the Registrar.) If you are approved to study off campus, this form will be used by the Whitman Registrar to determine how your credits will apply toward your Whitman degree. There is no guarantee for courses/credit not pre-approved on this form. If your OCS courses change, you must contact OCS to obtain approval.
<b>MAJOR ADVISERS</b>	Please fill in your recommendation for course transfer credit for each OCS course listed below including Alternate Courses. Major Advisers/Departments determine whether or not OCS courses can apply to the Major. Major Advisers may also make Distribution and General Degree Credit recommendations. The Registrar will review recommendations for consistency.
<b>MINOR DEPT CHAIRS</b>	Please indicate Minor Credit approval for relevant courses.
<b>CREDIT LIMITS</b>	At least <u>2/3</u> of Major Credits and <u>3/5</u> of Minor Credits must be earned in residence at Whitman, and some departments are more restrictive. Check the <a href="#">Whitman College Catalog</a> for details.

Fall Semester  Spring Semester 20 \_\_\_\_\_

Student – Fill in Below			Major Adviser(s) Fill in Below	Minor Dept. Chair(s) Fill in Below	Major Adviser(s) and/or OCS Adviser Fill in Below		
OCS Program Dept & Course #: ex: HS 301	OCS Program Course Title: ex: Cities of Delhi	Number of Credits Awarded at Whitman	Major Credit OR Course Equivalency: ex: SPAN 320, lower- level Politics, Biology elective, etc.	Minor Credit: ex: SPAN 320, lower- level Politics, Biology elective, etc.	General Studies Distribution Credit: Specify Area	General Degree Credit (✓)	No Credit (✓)
	Alternate						
	Alternate						

Additional comments from advisers about transferability of credit: \_\_\_\_\_

\_\_\_\_\_  
Major Adviser Signature - Approving Transfer Credit as Specified Above

\_\_\_\_\_  
Minor Department Signature (only required if minor credit is requested)

\_\_\_\_\_  
2nd Major Adviser Signature - Approving Transfer Credit as Specified

**Note: Full year OCS students will need to complete two OCS Course Approval Forms.**