

REQUEST FOR PRE-APPROVAL OF TRANSFER CREDIT & COURSES FOR CONTINUING STUDENTS. **MUST BE FULLY COMPLETED BEFORE IT CAN BE EVALUATED**

Note: There is no guarantee of transfer for courses/credit not pre-approved on this form.

Today's Date: _____

Student Name _____ WID _____ Adviser(s) _____

Major(s) _____ Undeclared? Year & Month to complete Whitman degree requirements _____

Term in which to attend: Summer Interim While on Leave (Fall/ Spring) While taking Whitman classes (Requires Registrar Pre-Approval)

Dates to attend (month-year to month-year) : _____ Type of term: quarter semester

Type of courses (check one): On Campus Continuing Education Extension/Extended Learning Online Correspondence

Full name of College/University: _____ Location: State and City: _____

STUDENT: List all courses and credits you intend to take during your period off campus, including alternates. Review the information at the link to [Transfer Credit Information](#) on the Registrar's website before completing this form, for your signature on this form will indicate that you have read and understand the rules and guidelines pertaining to transferring courses and credit to Whitman College. You must ask your adviser(s) to provide recommendations in the sections about the transferability of college credit below. The Registrar's Office will review your proposed courses, your record, and your adviser's recommendations. If these courses are then approved, this form will be used by the Whitman Registrar to determine how your credits and courses will apply toward your Whitman degree.

ADVISER(S): Please list your recommendation for transfer credit for each course listed below. Major advisers must also determine whether or not courses may apply to the Major. The Registrar will review recommendations for consistency.

CREDIT INFO: 2/3 of required Major credits and 3/5 of Minor credits must be earned in residence at Whitman, and some departments are more restrictive. Check the *Whitman Catalog* for details. Other transfer credit limits: 70 overall, 62 from 2-year institutions, and 10 from online, extension, continuing education, or correspondence programs. Also, 1 quarter-system credit is 2/3 of a semester credit. Example: a 5-credit quarter course may transfer as a 3-credit semester credits. Whitman does not accept partial credit.

Student - Fill in Below (*complete fully)			Adviser's Recommendations - Fill in Below				
*Department & Course Number: ex. BIOL-111	*Course Title: ex. Principles of Biology	*Number of Credits Awarded	Major: Specify course number, area of major to which apply, and, if needed, course level. (100, 200, etc.)	Distribution: CP (Cultural Pluralism); SO (Social Science); HU (Humanities); FI (Fine Arts); SC (Science); QU (Quantitative); or SCL (Science w/Lab).	Elective Credit (OC) (✓)	Registrar's Office Approved as Noted to Left	Courses Not Transferable (If not marked, see boxes to left)

Adviser(s) Printed Name & Signature - Approving Transfer Credit/Courses as Specified Above (Required) _____ Date _____
Additional comments about transferability of credit may be added on reverse

Student Signature (Required) _____

Registrar's Notes: