

Admission to Candidacy for Honors in Major Study

Student Submits form to Department or Committee Chair

Due dates: May '12 candidates – Oct. 7, 2011; Dec '12 candidates – Feb. 24, 2012

Applicant's full name (*print*): _____

WID: _____ Candidacy for honors in (major): _____

Information needed is based upon data at time of application

Semesters completed at Whitman: _____ Combined/total credits completed: _____

Major GPA(s): _____ Cumulative GPA: _____

The following are the requirements for obtaining Honors in Major Study:

- 1) Student submits to her or his department/program the Honors in Major Study form and thesis or research project proposal within first six weeks of the two-semester period in which the student is eligible to complete the thesis or research project.
- 2) Student must earn a minimum major GPA of 3.5 when major coursework has been completed*.
- 3) Student must earn a minimum cumulative GPA of 3.3 for credits earned at Whitman when coursework has been completed*.
- 4) Student has completed at least 87 credits at time of application for Honors in Major Study.
- 5) At time of application, student will have completed two semesters of residence at Whitman. For Honors candidates, immediately prior to completion of all degree requirements, four semesters must be in residence, which includes the two required before applying for Honors. Students on Affiliated Study Abroad within this timeframe must petition the Board of Review to ask if this requirement may be waived.
- 6) Department/Program approves of the candidacy.
- 7) Department/Program submits the Honors in Major Study form to the Registrar before pre-registration for the final semester in which the student completes the Honors thesis or project. **Due dates: May '12 candidates – Nov. 1, 2011; Dec '12 candidates – April 5, 2012**
- 8) **Honors Thesis Course**: Student enrolls in and completes the Honors Thesis Course (498). Enrollment must be done during pre-registration for the term in which the 498 is to be taken. Enrollment done by Registrar's Office after this form is submitted there.
- 9) Student earns an A- or better in Honors Thesis Course (498) for the written thesis, project, or performance.
- 10) Student attains a Passed with Distinction for the senior assessment.
- 11) Department/Program submits the completed Senior Assessment Certificate by due date.
- 12) **Thesis due date**: Submission of two (2) acceptable paper copies of written thesis or report to Dona LaFran in Penrose Library no later than the last day of Fall term classes (December candidates) or Reading Day (May candidates) in the second semester of the honors theses or project period.

Upon successful completion of all of the above, the award will be entered into the student's academic record. At Commencement, a Certificate of Honors in Major Study will be awarded and an announcement will be made upon conferral of the degree.

*This data is verified by the Registrar's Office.

Proposed title of thesis or project: _____

*All signature requirements in ***bold** are necessary for this form to be complete.*

***Dept./Prog. Chair (sign and print name):** _____

***Chair's Department or Program:** _____ ***Date:** _____

Department/Program should keep a copy of each completed form.

If a second department is involved:

Second Department Chair (sign *and* print name): _____

Second Chair's Department or Program: _____

***Supervising Professor (sign and print name):** _____

***Student Signature:** _____ ***Date:** _____

DATE OF SUBMISSION BY DEPARTMENT/PROGRAM TO REGISTRAR (Office use only):

Date Registrar's Office enrolled student in 498 course: