

Guidelines for the High School Enrichment Program at Whitman College (revised 4/08)

Introduction and Background

Whitman College offers students at some area high schools the opportunity to take college courses free of charge. The program is designed to enrich the academic experience of a select number of outstanding high school students (usually seniors). Each student whose application is approved will enroll in a regular Whitman College course as a special student and will receive college credit for successful completion of the course. Regular tuition and fees will be waived; however, all costs for texts and materials for the course must be paid by the student. High school students will be permitted to enroll in only those courses in which the course contents are significantly different from those offered at the high school.

The program director and college academic advisor for the students is:

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Timeline for applications, screening, and registration for fall semester courses:

Spring

- Whitman sends the current College Catalog to each high school counselor. Catalog and class schedule information may also be found at the following web site: <http://www.whitman.edu/registrar/>
- The program is publicized at the high school by the counselor and applications are provided to interested students. The high school is invited to nominate outstanding seniors for enrollment in one course each. Each high school in the program is guaranteed a minimum number of spots in the program as follows:

<u>High School</u>	<u>Number</u>
Desales	2
McLoughlin-Union	2
Walla Walla	12

- Students from other area high schools will be considered if the sixteen positions for these three schools are not filled.
- Applicants fill out the application form provided by Whitman College. The high school may request additional information from the students to aid in ranking the candidates.
- The high school student should have a cumulative GPA of at least 3.6. (In the typical incoming class at Whitman, the average HS GPA is approximately 3.8.) Students with a lower GPA may be considered upon the strong recommendation of the high school.
- Ordinarily, priority will be given to those who will be high school seniors while enrolled in the program. Juniors should be encouraged to apply, however, since we can usually accommodate them.
- An enrichment student may take only one Whitman course per semester through the enrichment program.
- The Whitman course may not be the equivalent of a course available at the high school.
- Applications are screened and ranked by the high school counselor and appropriate high school staff.

June

- By June 1, the high school counselor sends the following directly to the director:
 1. The applications of ALL students who meet the minimum requirements are sent to Whitman. Please be sure that the ranking of the applications is clear. A separate list of all applicants in rank order would be appreciated.
 2. For each applicant, a photocopy of the transcript showing course work from grades 9 to the present (including courses currently being taken) and the current cumulative GPA.
- The director reviews the applications for acceptance by Whitman (based on the student's high school record, and not on the Whitman course being applied for), and communicates with the high school counselor regarding any problems, questionable candidates, etc.
- The high school sends final grades for the year to the director as soon as possible, by July 1 in any case.

July

- Whitman College sends a letter of acceptance and information on advising and registration to each successful applicant.

August

- After summer pre-registration of incoming Whitman freshmen is completed in mid-August, the director checks on the availability of courses, and contacts students if problems arise concerning their course selection.
- On Monday, September 1, the director meets with all enrichment students to finalize registration and answer questions, at 3:00 pm in Olin Hall on the Whitman campus. Further details will be provided in August. Following registration, students will get Whitman student ID cards and may buy textbooks at the Whitman College Bookstore in the Reid Campus Center.

Timeline for applications, screening, and registration for spring semester courses

Students already taking enrichment courses during the fall semester will receive information about spring registration from the director. *Note: The student's continuation in the enrichment program during the spring semester is contingent on receiving at least a C minus grade in the fall semester courses. Students receiving a D or F grade will automatically be dropped from the program.*

For students who wish to take an enrichment course in the spring but who are not enrolled in one in the fall semester, the procedure is basically the same as above for fall courses, except that they apply during the fall, the high school counselor sends applications, etc., during December, and students register in the director's office on the first day of class of second semester.

Miscellaneous Comments

- All students desiring to enroll in enrichment courses must fill out a written application at the high school at the appropriate time and have it approved by the high school counselor.
- The director will be informed of any student's lack of progress by D/F mid-semester slips issued by the course instructor. He will, in turn, contact students and the high school counselor concerning any problems, deficiencies, etc.
- All contact by mail with students is through the student's home address. Students do not receive Whitman campus mailboxes.
- Enrichment students are not eligible to enroll in activity courses, such as physical education, dramatic art, and music (unless special arrangements have been made on an individual basis in consultation with the director, the high school counselor, and the registrar).
- The Pass-D-Fail (PDF) option is not available to enrichment students. They must take the course for a grade (A, B, C, D, or F).