OFF-CAMPUS STUDY COURSE APPROVAL

Today's Date: _____

Student's Name _____ **WID#** _____ **Major Adviser** _____

Full Program or University Name:_____ **Major** _____

STUDENT: List all courses you intend to take during your period off campus, including alternates. Please review the *Credit Conversion Chart* posted at www.whitman.edu/content/ocs/applying/credits to determine the relationship between your off-campus study program and Whitman's credit system. Ask your adviser to complete the sections about the transferability of OCS credit below. If you are approved to study off campus, this form will be used by the Whitman Registrar to determine how your credits will apply toward your Whitman degree.

MAJOR ADVISER: Please fill in your recommendation for course transfer credit for each OCS course listed below including Alternate Courses. Major Advisers/Departments determine whether or not OCS courses can apply to the Major. Major Advisers may also make Distribution and Elective Degree Credit recommendations. The Registrar will review recommendations for consistency.

MINOR DEPARTMENT CHAIR: Please indicate Minor Credit approval for relevant courses. (Note: Minors are declared at the beginning of the senior year through the Registrar.)

CREDIT LIMITS: At least 2/3 of Major Credits and **3/5 of Minor Credits** must be earned in residence at Whitman, and some departments are more restrictive. Check the ***Whitman Catalog*** for details.

Fall Semester of 20_____:

Student – Fill in Below			Major Adviser – Fill in Below				
Program Course # & Department:	Program Course Title	# of Equiv. Whitman Credits	Major(*)	Distribution (**)	Minor (***)	Other Degree Credit (✓)	No Credit (✓)
	Alternate						
	Alternate						

Spring Semester of 20____:

Student – Fill in Below			Major Adviser – Fill in Below				
Program Course # & Department:	Program Course Title	# of Equiv. Whitman Credits	Major(*)	Distribution (**)	Minor (***)	Other Degree Credit (✓)	No Credit (✓)
	Alternate						
	Alternate						

(*) Major - Specify either Whitman equivalent course number (eg. Bio 111) or elective major credit. Indicate upper or lower division if relevant.
(**) Distribution - Specify area (i.e. Fine Arts, Alt Voices, Soc Sci, etc.)
(***) Minor - Specify either Whitman equivalent course number (eg. Span 305) or elective minor credit.

Additional comments from major adviser or OCS adviser about transferability of credit: _____

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Major Adviser Signature - Approving Transfer Credit as Specified Above

_____
Minor Department Signature (only required if minor credit is requested)

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2nd Major Adviser Signature - Approving Transfer Credit as Specified Above